

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: September 9th, 2020 at 7:00 pm
Location: Jackson Valley Fire Department
Address: 2701 Quiver Drive, Lone CA

I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board Members present, Thompson, Farmer, Cantwell and Brown. Staff present; Assistant Chief Faist also Secretary Fogal. Guest present Dana Calhoun.

II) Approval of Agenda:

Thompson moved to approve the Agenda, Brown 2nd the motion all in favor 5 ayes.

III) Public matters not on the agenda:

Dana Calhoun spoke to the Board and shared she is working with the American Legion Auxiliary Post 108. She wanted to invite the community and ask for volunteers for a Halloween Trunk-O-Treat being held on October 31st, from 5:00 to 9:00 pm. The event will be held at the American Legion on Highway 49 X Airport Road.

Ms. Calhoun also wanted to speak about the "Wednesday Club" for pre-k kids through 18, with hands science, art and P.E. This program is being held at Howard Park every Wednesday, very fun the kids.

The third topic she wanted to discuss was Station 172; she wanted to know if there was a possibility to remodel Station 172 if achieving outside funding, with an Engine available at this station to reduce response time for Volunteers and Engineers that live near Station 172. Brown noted this topic would need to be decided by Chief Makemson; he is out on a strike team at this time. Herfel said there are many areas that will need to be discussed further on this matter when the Chief Makemson returns.

IV) Approval of the Minutes from the August 12th, 2020 Regular Meeting:

Brown moved to approve with correction, Farmer 2nd the motion with correction all in favor 5 ayes.
Correction: VII a) Correction change from approximately \$38,000.00 to \$68,000.00 in Measure M Fund.

V) Financial reports: Action items: Suggest Action; Discussion and Possible Action

a) Budget Expenditure year to date:

Cantwell reports the July report reflects 8% of the fiscal year, expenses are right in line. Measure M report shows a good amount even with the Pandemic affecting many businesses at this time.

b) Payroll and Bills to be paid:

Brown moved to approve as presented, Thompson 2nd the motion; all in favor 5 ayes.

c) Audit 2019/2020:

Cantwell reports Cathy Castillo, CPA has received the deposit and the letter of acceptance for her office to begin the Audit, there is no date set to begin the Audit at this time.

OLD BUSINESS

VI) Chief's Report: Suggest Action; Discussion and Possible Action:

a) Incident Report:

Assistant Chief Faist reports 51 calls for the month of August, some of the calls include, 36 medicals, 1 rescue, 7 Public Assists, 2 wild land fires.

b) Update on Volunteers and Coverage:

There were 18 days that were not double covered; partly due to one Volunteer that is attending the Fire Academy.

c) Training Events: Not at this time.

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d) Apparatus/Firehouse Report:

Oil changes are due on the Engines.

e) Chiefs' Meeting: Canceled due to the Pandemic

VII) Structure/Property Report: Suggest Action; Discussion and Possible Action:

a) Generator:

Chief is still working on obtaining bids.

b) Solar for the Firehouse:

Herfel spoke to the Solar Company and they are not ready due to the Pandemic and Air Quality.

c) Surveillance & Security Cameras for the Firehouse:

Assistant Chief Faist spoke to Pete the technician and was told he will stop by the Firehouse to discuss the project.

VIII) Hydrants and accesses: Suggest Action; Discussion and Possible Action:

All hydrants are working.

XI) Personnel: Suggest Action; Discussion and Possible Action:

a) Staff Evaluations: Engineer Cook due, Engineer Byrd due in October.

b) Personnel Policy: Cantwell would like to discuss the policy of the Fire Fighter Academy cost for any future Volunteers and to review policy. Brown would like this to be a discussion with Chief Makemson and for further discussion if needed.

X) Administrative/ Departmental Matters: Suggest Action; Discussion and Possible Action:

a) Buena Vista Casino Updates: No update at this time.

b) Building Impact fees: Herfel spoke about the housing development that is being planned off of Camanche Parkway. Amador County Planning has a meeting set for September 16th, 2020 at 3:00 pm to further discuss this project. Chief Makemson and Chairman Herfel will be attending this meeting.

Brown motions to have Chairman Herfel represent the Board and address the issue of safety of a 30', Class 1 Equipment access Road after 75 lots sold, 25 homes built, full use to the public, Thompson 2nd the motion all in favor 5 ayes.

c) Map submittals/approvals: Discussed above.

d) Joint Powers Meeting Update: No meeting due to Covid-19.

e) Interagency Communications to the Board: Discussed above.

f) Special Districts RPA Grant for FEMA Reimbursement: On hold until the Chief returns.

NEW BUSINESS: Discussion only:

Thompson asked about adding the Pledge of Allegiance to the Agenda that we had discussed on a previous meeting, a Flag will be purchased and we will add to the Agenda. Cantwell would like to have the Strike Team Participation Policy discussion, Brown suggested this discussion be with Chief Makemson and Assistant Chief Faist.

Adjournment:

Cantwell motioned to adjourn to the next Regular Meeting, Farmer 2nd all in favor 5 ayes.

Next Regular Meeting will be held on: Wednesday October 14th, 2020 at 7:00 pm