

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: August 8th, 2018 at 7:00 pm

Location: Camanche Firehouse 2701 Quiver Drive, Lone CA

I) Call Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board members present: Cantwell, Thompson, Farmer and Brown: Staff in attendance, Chief Makemson and Assistant Chief Faist. Also present Dennis Tremelling and Secretary Fogal.

II) Approval of Agenda:

Brown made a motion to approve the agenda as presented, Thompson 2nd the motion all in favor 5 ayes.

III) Public matters not on the agenda:

No matters to discuss at this time.

IV) Approval of the Minutes for the July 11th, 2018 Regular Meeting:

Thompson made a motion to approve the Minutes as presented; Farmer 2nd, Brown abstains all in favor 4 ayes.

V) Buena Vista Casino – Updates:

Herfel reports the last two meetings have been canceled, there is a meeting scheduled for next week. There is no update at this time regarding the Jackson Valley Fire District Proposal.

Chief Makemson reported at the last Board of Supervisors Meeting; CAL FIRE presented their Proposal to provide fire protection to the Casino. Also the Memorandum of Understanding (MOU) between the County and JVFPD was approved by the Board of Supervisors.

Discussion of the Proposal presented to the County and the Tribe was discussed. The Board agrees to request in writing to be added to the Board of Supervisors Meeting Agenda to discuss the JVFPD Proposal.

After much discussion regarding the JVFPD Proposal given to the County & the Tribe, Cantwell moves to have the Board approve the document that has already been submitted as is and leave any modifications as required for future action, Thompson 2nd the motion all in favor 4-0, Brown nay. Chief would like to get the committee together to be prepared for future action this is agreed upon.

VI) Financial reports: Action items:

a) Budget Expenditure year to date:

Cantwell reports, the end of the year June statement shows we took in almost \$17,000 more in general taxes than budgeted; we spent \$21,000 more than budgeted, this reflects \$39,931.00 of truck repairs to bring equipment to CAL FIRE requirements.

b) Budget Committee Report:

Cantwell reports the budget will stay the same as last year at this time; it would be modified as changes with the Casino Project come forward. The Budget Committee will meet again if modification is required.

c) Payroll and bills to be paid:

Thompson moves to pay the bills as presented, Farmer 2nd the motion all in favor 5-0.

d) 2017/2018 Audit:

The Audit will start on the 4th of September, Cantwell request six bound copies of this year's Audit.

OLD BUSINESS

VII) Chief's Report:

a) Incident Report:

Chief reports 53 calls for the month, mostly medical calls; 2 vegetation fires in our district and smoke checks.

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- b) Update on Volunteer Days of Service at the Station:**
Two volunteers are out of fires up North.
- c) Training / Events:**
No training events due to the active fire season.
- d) Vehicle Report:**
Chief reports Engine "34" needs front tires, they are going to be replaced.
- e) Firehouse Items:**
Not at this time.
- f) Personal and Medical Supplies and Equipment:**
Chief ordered gloves for the Station, and road markers.
- g) Communication equipment, radios and pagers:**
One bad radio sent for repair.
- h) Outside meetings attended:**
Water District meeting attended to discuss water line.

VIII) Structure/Property Report:

The structure repairs still pending regarding stucco cracks.

IX) Hydrants and accesses:

Chief spoke with the Water District regarding the two new Hydrants being added, one at the BV Store and one at the Vet's property. The Chief also reports an additional Hydrant will be placed at the corner of Buena Vista and Jackson Valley Road. The Water District should be done with the project of upgrading the pipe line and the Hydrants in the fall.

X) Personnel:

- a) Engineer Staffing Update:** Engineer Hazlet is back in the states and returning to the firehouse the end of the month. Any pay upgrade earned while away for active duty will be due when he returns.
- b) Staff Evaluations:** Engineer Cook has been rolled into a full time employee status and will be on probation for one year and will receive quarterly evaluations.
- c) Personnel Evaluations:** N/A

XI) Administrative/ Departmental Matters:

- a) Building Impact fees:** Not at this time.
- b) Map submittals/approvals:** LAFCO returned old map and sent a new district map, Chief will have them framed and hung up at the station.
- c) Update on LAFCO meeting:** August 16th Meeting canceled.
- d) Board Members Training:** Ethics and Sexual Harassment Training required for Board Members.
- e) Joint Powers Meeting Update:** Meeting held a month ago, discussion of a new station that may be built in Martell, City of Lone, Jackson and Sutter Creek will be sending letters to County expressing the project would be a waste of money and time. No outcome at this time.
- f) Interagency Communications to the Board:**
- g) EBMUD Discussion:** No update
- h) Badge for the outside of the station:** No update

NEW BUSINESS: Discussion only:

Adjournment:

Cantwell motioned to adjourn the meeting, Thompson 2nd the motion, all in favor 5-0

Next regular meeting will be held on: Wednesday September 12th, 2018 at 7:00 pm.

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