

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** DRAFT MINUTES ***

Meeting of October 11th, 2017 at 7:00 pm
2701 Quiver Drive, Lone CA

I) Call Regular meeting to Order:

The meeting was called to order at 7:00 p.m. by Chairman Herfel. Board members present: Herfel, Brown Thompson, and Farmer. Cantwell was absent. Staff in attendance was Assistant Chief Faist and Secretary Fogal.

II) Approval of Agenda:

Brown made a motion to approve the Agenda as presented, Farmer 2nd the motion, all in favor four ayes.

III) Public matters not on the agenda:

No discussion.

IV) Approval of the Minutes from September 13th, 2017 Regular Meeting:

Brown motioned to approve the minutes as presented, Herfel 2nd all in favor four ayes.

V) Financial reports: Action items:

a) Budget Expenditure year to date:

Cantwell was absent. After review of the expenditures, the Board has asked that Cantwell contact the phone service provider to look into the plan and see if the cost could be reduced. Brown said the budget looked as though we were right on track, looked well on overtime cost. Assistant Chief Faist noted that the Water Tender truck (6140) had batteries replaced for the cost of \$478.00

b) Budget Committee Report: No update at this time.

c) Payroll and bills to be paid:

Brown made a motion to pay the bills as presented, Thompson 2nd the motion all in favor 4-0

Please note; Cantwell was absent.

d) Payroll Pay Date Change:

To be discussed when all Board Members are at the meeting.

e) 2016-2017 Audit:

No updates at this time.

OLD BUSINESS

VI) Chief's Report:

a) Incident Report:

Assistant Chief Faist reports 36 calls for the month of September. 25 Medical Calls, 3 Structure Fires, 1 Mutual Aid, 1 Public Assist, 3 other fires Smoke Checks.

b) Update on Volunteer Days of Service at the Station:

Total of 19 day shifts not double staffed one new volunteer.

c) Training / Events:

Training will begin again after fire season ends.

d) Vehicle Report:

Assistant Chief Faist reports Engine 6133 is out of service, the Engine would not go into pump gear and losing air pressure. It is a problem with the transfer case; the repair is estimated at \$1,000.00. Also the pressure relief valve needs to be replaced. The Board gave the approval to make the repairs The Engine to be taken in as soon as possible and have the repairs done.

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e) Utility Vehicle 6121:

Thompson made a motion to keep 6121 for Assistant Chief Faist, Brown 2nd the motion all in favor 4-0.

Keeping the Vehicle serves our district best to minimize response time.

f) Firehouse Items:

No items needed that Assistant Faist is aware of. Assistant Faist asked that a Thank You letter be sent to ACES for the donation of the Debris Box for the Station. Herfel brought to the Boards attention a Thank You letter to be sent to MP Associates, Inc. for a donation given to the JVFPD.

g) **Personal and Medical Supplies and Equipment:** None at this time.

h) **Communication equipment, radios and pagers:** Chief is working on getting the new pagers.

i) **Outside meetings attended:** None to report.

VII) **Structure/Property Report:** No update at this time

VIII) **Hydrants and accesses:** All are good.

IX) Personnel:

Staff or Engineers Evaluations: None due until January.

X) Administrative/ Departmental Matters:

a) **Buena Vista Casino - Updates from County/Tribe meeting:** Cancelled.

b) **Building Impact fees:** Cantwell to check on Impact fees received (Cantwell absent).

c) **Map submittals/approvals:** US Mine Project notice of Public Hearing regarding a cell tower installation.

Two other map submittals received regarding the US Mine project. Board agrees that the project mentioned in the letters are not a concern for our district.

d) **Update on LAFCO meeting:** Meeting Canceled.

e) **Joint Powers Meeting Update:** Scheduled for next week.

f) **Interagency Communications to the Board:** Letter received from John Coburn asking for a Labor agreement for JVFPD. Brown suggests that we refer to Cantwell for the site to refer John Coburn to for the information requested.

g) **EBMUD Discussion:** Letter to be finalized and signed by the Chairman and mailed to EBMUD. A copy of the letter to EBMUD will be available for the Chief to take with him when attending the meeting in Oakland.

NEW BUSINESS: Discussion items only:

Assistant Chief Faist is working on the bids for a sign for the outside of the Firehouse. Farmer suggests a sign for the "Fire Risk Level" to be placed outside of the Station, Faist will check with Cal-Fire for available signs. Brown discussed the possibility of an evacuation plan or route to be provide the community in the event of a disaster.

Adjournment: Brown motions to adjourn the meeting, Farmer 2nd the motion, all in favor 4-0 at 8:00 pm.

Next regular meeting will be held on November 8th 2017 at 7:00 pm