

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: October 13th, 2021 at 7:00 pm

Location: Jackson Valley Fire Protection District Firehouse

Address: 2701 Quiver Drive, Lone, CA 95640

I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Chairman Herfel; also present, Director Farmer, Director Cantwell Director Thompson and Director Calhoun. Staff present; Chief Makemson, Engineer Anaya, Engineer Gibson and Volunteer James Engstrom and Secretary Fogal. After the meeting was called to order The Pledge of Allegiance was recited.

II) Approval of Agenda:

Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and action and made part of the regular agenda at the request of a Board member(s)

Chairman Herfel asked to amend the Agenda to include Solar Discussion. Director Cantwell moved to approve the Agenda with the Amendment, Director Farmer 2nd the motion all in favor 5 ayes.

III) Solar Discussion:

Joe Franco from Senga Solar spoke to the Board about the program that Jackson Valley Fire Protection District has with Senga for our solar on the Fire House. Joe Franco explained the process to go from PGE to solar billing, explaining the first two months we will receive PGE billing.

IV) Public matters not on the agenda:

Discussion items only, no action to be taken. Please note there is a three (3) minute limit per speaker per topic.

Director Calhoun shared that American Legion Post 108 will be hosting a Trunk –O-Treat Event on Saturday October 30th, from 6:00 pm - 9:00 pm if anyone wants to participate. American Legion will also be holding a Veteran's Day parade on Thursday November 11th at 10:00 am.

V) Approval of the Minutes from the September 8th, 2021 Regular Board Meeting:

Director Cantwell noted an error in wording that needs to be corrected, with the modification made Director Cantwell moved to approve the Minutes, Director Calhoun 2nd the motion, all in favor 5 ayes.

VI) Financial reports: Action items: Suggest Action; Discussion and Possible Action

a) Budget Expenditure year to date:

Director Cantwell said we have not received a report from the County as they are in the process of inputting the Final Approval of the Budget.

b) Payroll and Bills to be paid:

Director Cantwell told the Board we were in the negative at the end of the month in the 8200 fund. This was due to a few things, waiting on Strike Team pass through reimbursement among other things. Cantwell will be meeting with the County to transfer money around and asked that we hold off on any purchases at this time. Property tax money coming in and receiving the reimbursement from OES will build the account back up. Director Cantwell expressed his concerns. Director Thompson motioned to pay the bills as presented, Farmer 2nd the motion, all in favor 5 ayes.

c) Financial Independence:

No update at this time.

d) Audit 2020/2021; The Audit has begun, the Auditor will be at the firehouse on Monday.

1. Strike Team Policy: Discussion only
2. CAL Card Policy: Director Cantwell has almost completed.

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OLD BUSINESS

VII) Chiefs' Report: Suggest Action; Discussion and Possible Action:

a) Incident Report from Previous Month:

Chief Makemson reported 39 calls for the month, 25 were medical calls and 3 were vehicle accidents.

b) Update on Volunteers and Coverage:

We had 10 days that we weren't double coverage; two volunteers were not available due to some training and schooling they attended. Next month should settle back into coverage.

c) Training Events: Golden State Risk Management Training has been canceled.

d) Apparatus/Firehouse Report:

Engine 6134 was towed to the shop for heater core issue; 6133 back in service after tire replaced.

e) Chiefs' Meeting:

Discussion of repairs on the repeaters, one of the repeaters is having an issue.

f) CAL FIRE Grant:

Chief said we were awarded a Cal Fire Grant of \$32,146.00, Chief said we need a Resolution to accept this grant, it is a 50/50 grant. We will pay \$32,146.00 and provide a list of items purchased that are acceptable under the grant up to the \$32,146.00; Chief said the items ordered will be due to pay for around the first of the year or later. We will have until June of 2022 to make all the purchases, the grant will then reimburse \$16,073.00 directly to JVFPD. Director Calhoun motioned to accept the CAL FIRE Grant and Resolution, Director Thompson 2nd the motion.

Secretary Fogal called roll call for this motion;

Chairman Herfel, aye

Director Farmer, aye,

Director Thompson, aye

Chairman Calhoun, aye

Director Cantwell, aye

Chief Makemson said we were also were awarded a grant for \$12,000.00. Engineer Anaya has been working on these two grants for Jackson valley Fire protection District.

VII) Structure/Property Report: Suggest Action; Discussion and Possible Action:

a) Generator:

Chief said we are waiting to hear back from the County if there is County Grant for assistance on a Generator.

b) Sign for the Firehouse:

Sign for the Firehouse is ongoing.

c) Landscaping for the Firehouse:

Engineer Billingsley is working on the landscaping.

VIII) Hydrants and accesses: Suggest Action; Discussion and Possible Action:

Chief Makemson reported The Oaks will have the water shut down November 1st for repairs; Chief has notified ECC, Lone Fire Station and Buena Vista Rancheria. In the event of a structure fire there will be three water tenders sent out.

XI) Personnel: Suggest Action; Discussion and Possible Action:

a) Staff Updates:

A couple of new volunteers have shown up, they have no prior training.

b) Staffing Evaluations:

Evaluations are up to date at this time.

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c) Personnel Policy:

Needs to be updated, Director Calhoun has been unable to work on it and her schedule has been busy and is taking a pass on working on it.

X) Administrative/ Departmental Matters: Suggest Action; Discussion and Possible Action:

a) Buena Vista Casino Updates:

No update at this time.

b) Building Impact Fees: No fees have been received in a couple of months.

c) Map submittals/approvals: Not at this time.

d) Joint Powers Meeting Update: Last meeting was canceled; Chairman Herfel said he has submitted a payment as discussed prior.

e) Interagency Communications to the Board:

Director Cantwell said Steve Woods of Golden Risk Management Authority emailed, he would be in the area and asked if he could stop by to visit and look over everything regarding our policy.

NEW BUSINESS: Discussion only:

Engineer Anaya has been working on our new Logo for patches, shirts, and Engine decals. At the next meeting the artwork of Logos will be presented for the Boards review.

Adjournment:

Director Cantwell moved to adjourn to the next Regular Meeting, Director Calhoun 2nd the motion; all in favor 5 ayes.

Next Regular Meeting will be held on: Wednesday November 10th, 2021 at 7:00 pm

These Minutes shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. 12132 and the Ralph M. Brown Act (California Government Code 54954.2) Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Jackson Valley Fire Protection District at (209)763-5848, during regular business hours, at least forty-eight hours prior to the time of the meeting."