

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Meeting of November 8th, 2017 at 7:00 pm
2701 Quiver Drive, Lone CA

I) Call Regular meeting to Order:

The meeting was called to order at 7:00 p.m. by Chairman Herfel. Board members present: Herfel, Cantwell Thompson, and Brown. Farmer was absent. Staff in attendance was Chief Makemson and Secretary Fogal.

II) Approval of Agenda:

Brown made a motion to approve the Agenda as presented, Thompson 2nd the motion, all in favor four ayes.

III) Public matters not on the agenda:

Judi Ballard from Argonaut High School Vocational Education was a guest at the meeting. Ms. Ballard asked the Board if a student could come to the Firehouse two hours a day three times a week until the end of the school year to train and learn the duties and responsibilities of a Firefighter. It was agreed that the Chief would interview the student and then decide if the student would be accepted. It was agreed upon by the Board.

IV) Approval of the Minutes from September 13th, 2017 Regular Meeting:

Brown motioned to approve the minutes as presented, Thompson 2nd all in favor four ayes.

V) Financial reports: Action items:

a) Budget Expenditure year to date:

Cantwell reports Measure M is slightly above projected expenses slightly below projected. Donation given was placed in the Equipment fund.

b) Budget Committee Report:

No update at this time, next meeting will be after the first of the New Year.

c) Payroll and bills to be paid:

Brown made a motion to pay the bills as presented, Thompson 2nd the motion all in favor 4-0.

d) Payroll Pay Date Change:

Discussion is deferred to next month.

e) 2016-2017 Audit:

Cantwell asked the Board to consider discharging the Auditor due to failure of response and lack of service provided. Brown moved to cancel the final year with the Auditor Diane Watts, and engage the past Auditor Cathy Castillo to complete the 2016-2017, Thompson 2nd the motion all in favor four ayes.

OLD BUSINESS

VI) Chief's Report:

a) Incident Report:

The Chief reports 28 calls for the month, House Garage and 26 Acre fire on Coal Mine Rd.
363 calls reported for the year.

b) Update on Volunteer Days of Service at the Station:

Total of 21 day shifts not double staffed.

c) Training / Events:

January/February will hold county wide training, the Chief will request Cal Fire to cover the station so all Engineers and volunteers can attend, also a Firefighter Survival Training class.

d) Vehicle Report:

Engine 33 back, Hi Tec will be coming on the 16th of December to do some more work.

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e) Firehouse Items:

No items needed at this time.

f) Personal and Medical Supplies and Equipment:

The Chief has order two medical trauma bags to replace the bags that had worn out, at a cost of \$400.00.

g) Communication equipment, radios and pagers:

Received the five pagers that were ordered, will take them in next week to programmed.

h) Outside meetings attended:

Had a Chief's meeting, will have another meet again on November 30th. Next Chief's meeting will be on December 7th. The lady from LAFO attended, she has completed the boundaries for the Fire Districts. Payments due from Cal Fire have been settled at a total of \$5,321.81, \$3,263.00 to be placed into the Equipment Fund, and the balance of the \$5,321.81 into Measure M Fund.

VII) Structure/Property Report:

Herfel will get the color samples of paint for the exterior, and purchase the paint.

VIII) Hydrants and accesses:

All Hydrants are flowing.

IX) Personnel:

Staff or Engineers Evaluations:

Engineer BJ's evaluation has been completed, Engineer Chris evaluation due in December and Engineers BJ's 180 day evaluation due by January 1st 2018.

X) Administrative/ Departmental Matters:

a) Buena Vista Casino - Updates from County/Tribe meeting: Canceled

b) Building Impact fees: None at this time.

c) Map submittals/approvals: Chief discussed the New Vet opening.

d) Update on LAFCO meeting: Chief is expecting an e-mail.

e) Joint Powers Meeting Update: Herfel attended on the 19th of October, discussion of the 172 monies, scheduled next year's four meetings and discussed the minutes.

f) Interagency Communications to the Board: None at this time.

g) EBMUD Discussion: January of February meeting.

h) Badge for the outside of the station: Assistant Chief Faist is working on the bids. Cal Fire will be placing a (Fire Danger Sign outside the station.

NEW BUSINESS: Discussion items only:

Christmas Party date and time to be determined.

Adjournment: Cantwell motions to adjourn the meeting, Thompson 2nd the motion, all in favor 4-0 at 8:13 pm.

Next regular meeting will be held on December 13th 2017 at 7:00 pm

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