

# JACKSON VALLEY FIRE PROTECTION DISTRICT

## MEETING OF THE BOARD OF DIRECTORS

\*\*\* MINUTES \*\*\*

Date: November 14th, 2018 at 7:00 pm

Location: Jackson Valley Firehouse

Address: 2701 Quiver Drive, Lone CA

### I) Call Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board members present: Farmer and Brown; Thompson and Cantwell were absent, Secretary Fogal present. Engineer Hazlet, Engineer Cook and Volunteer Ramos. Guest of the Board Meeting was Dan Carpenter the Owners Representative, Mike DeSpain the Natural Resources Director for the Tribe and Richard Forster, Amador County Board of Supervisor.

### II) Approval of Agenda:

Brown made a motion to approve the agenda as presented, Farmer 2<sup>nd</sup> the motion all in favors 3 ayes.

### III) Public matters not on the agenda:

Richard Forster thanked Dan Carpenter and Mike De Spain for putting up detour signs for the trucks working on the Casino and Coal Mine Road to avoid Reservation Road and to travel on Camanche Road to Camanche Parkway. Richard also addressed the roads the Water Agency have been working, will be hard patched.

### IV) Approval of the Minutes for the October 10<sup>th</sup>, 2018 Regular Meeting:

Brown made a motion to approve the Minutes as presented; Farmer 2<sup>nd</sup>, all in favors 3 ayes, Thompson and Cantwell absent.

### V) Approval of the Minutes from the November 1<sup>st</sup> Special Meeting:

Brown motioned to approve the minutes with correction to the date of the next meeting to December 12<sup>th</sup> 2018, Farmer 2<sup>nd</sup> the motion, all in favors 3 ayes, Thompson and Cantwell absent.

### VI) Buena Vista Casino – Updates/ Suggested action; Discussion and Possible Action.

Herfel announced that the County informed him that Jackson Valley Fire Department (JVFD) will be providing the Fire Protection Service for the BV Casino, CAL FIRE is out.

Dan Carpenter (Dan) spoke letting the Board know that the Tribe had invested 1.5 million into the Firehouse and they do not want to walk away from it. Dan wants to understand the plan to go forward to have staffing and everything JVFPD needs so he can understand the cost associated with it. He requested to have in writing the current JVFD Proposal that was provided to the County, as well as requiring the level of expertise and training that was in the original ISA. It was expressed that an ALS to be in the Proposal as the ISA was written. Herfel explained to provide ALS service that it will take time but JVFD will begin the process to provide the service; this will be discussed at a Round table going forward.

Dan noted the bills need to be submitted by the 18<sup>th</sup> of each month and checks will be written on the 25<sup>th</sup> of each month. Dan is requesting a plan from JVFD for a ramp up cost for the next six months to be ready at the opening of the Casino on April 29<sup>th</sup>, 2019, then a plan for the following six months and for a couple of years going forward. Dan also stated he wants to understand our thoughts and take it in six month chunks to have everything fully operational when the doors open at the Casino.

Mike DeSpain said “he would be the guy be the guy to confirm whoever we bring on will be up to speed based upon what we all have defined as the level of person we want to support us”

The Board will have the committee meet to review the Proposal, Dan asked to be provided a copy to give to the Tribe and that a copy be provide to the County then would like to sit down with the Board and “get things rolling” Dan said he wants it right not fast. Mike DeSpain noted; the Tribe purchases the equipment, JVFD staffs with all qualifications needed. Dan is hoping for a meeting to take place in early December. A ladder truck was brought up; it was told that the tribe would pay for the equipment and own it, it would be staffed by JVFD and that the training would be required, it

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was tabled to be discussed at a future Round Table. Dan said stick with the ISA, Mike said it is outdated and new standards are in place for protection and the standards may go higher than the original ISA.

Richard Forster spoke and expressed that JFVD meet with the Tribe, the County will sit in the background their choice is not to be actively involved in your negotiations.

Dan asked that JVFD provide him with a few dates after the Proposal has been sent for review "call it a draft" so all parties can read it and prepare for a meeting. JVFD thanked Dan and Mike for attending the meeting and looked forward to meeting again in December.

**VII) Financial reports: Action items:**

Cantwell was absent; he provided a copy of the statement for the Board to review in his absence. Brown reviewed and said everything is in order.

**a) Budget Expenditure year to date:**

Brown motioned to approve and Herfel 2<sup>nd</sup>, all in favor 3-0. Thompson and Cantwell were absent.

**b) Budget Committee Report:**

Not at this time, will need to be reviewed going forward.

**c) Payroll and bills to be paid:**

Brown motions to approve, Herfel 2<sup>nd</sup>, Vicky asked to have her hours reviewed for her attendance of the meetings, she said she attended a Special Meeting and was not paid. All in favor 3-0. Thompson and Cantwell were absent.

**d) 2017/2018 Audit:**

Tabled.

**OLD BUSINESS**

**VIII) Chief's Report:**

**The Chief was not in attendance; this report will be tabled. Herfel will call a Special Meeting if it is needed.**

**The Chief had sent a message to receive approval of the purchase of 10 SCBA bottles that are expired, at the cost of \$7,500. Brown motioned to approve, Farmer 2<sup>nd</sup>, all in favor 3-0.**

**a) Incident Report:**

**b) Update on Volunteer Days of Service at the Station:**

**c) Training / Events:**

**d) Vehicle Report:**

**e) Firehouse Items:**

**f) Personal and Medical Supplies and Equipment:**

**g) Communication equipment, radios and pagers:**

**h) Outside meetings attended:**

**IX) Structure/Property Report:** No update at this time.

**X) Hydrants and accesses:** No update at this time.

**XI) Personnel:** Tabled at this time;

a) Engineer Staffing Update:

b) Staff Evaluations:

c) Personnel Evaluations:

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**XII) Administrative/ Departmental Matters:**

- a) Building Impact fees: Not at this time.
- b) Map submittals/approvals: Not at this time.
- c) Update on LAFCO meeting: No Update at this time.
- d) Joint Powers Meeting Update: Herfel reported there was a Special Meeting today regarding the way calls are being dispatched between the seven Departments; this affects Measure M funds if not being dispatched accurately. County Counsel was asked to come back with a definition of existing fire station and volunteer based.
- e) Interagency Communications to the Board: Letter from the Interfaith Food Bank asking for assistance with donations, Engineer Hazlet will work on donations for the baskets.
- f) EBMUD Discussion: No Update at this time
- g) Badge for the outside of the station: No Update.

NEW BUSINESS: Discussion only:

Christmas Party will be held December 4<sup>th</sup>, 2018 (Updated to December 5<sup>th</sup> 2018 on November 28th)

Adjournment to a special meeting of: To be decided after committee meeting.

Adjournment:

Brown motioned to adjourn the meeting, Farmer 2<sup>nd</sup> the motion, all in favor 3-0.

Next regular meeting will be held on: Wednesday December 12<sup>th</sup>, 2018 at 7:00 pm.