

# JACKSON VALLEY FIRE PROTECTION DISTRICT

## MEETING OF THE BOARD OF DIRECTORS

\*\*\* MINUTES \*\*\*

Date: November 11th, 2020 at 7:00 pm

Location: Jackson Valley Fire Protection District Firehouse

Address: 2701 Quiver Drive, Ione CA 95640

### I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board Members present, Thompson, Farmer and Brown; Cantwell was absent. Staff present; Chief Makemson, Assistant Chief Faist also present Secretary Fogal.

After the meeting was called to order The Pledge of Allegiance was recited.

### II) Approval of Agenda:

Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and action and made part of the regular agenda at the request of a Board member(s)

Thompson moved to approve the Agenda, Farmer 2<sup>nd</sup> the motion; all in favor 4 ayes; Cantwell was absent.

### III) Public matters not on the agenda:

Herfel discussed the Grand Jury report, the discussion will continue further under JPA update.

### IV) Approval of the Minutes from the October 14<sup>th</sup>, 2020 Regular Meeting:

Brown moved to approve the Minutes, Farmer 2<sup>nd</sup> the motion; all in favor 4 ayes; Cantwell was absent.

### V) Financial reports: Action items: Suggest Action; Discussion and Possible Action

#### a) Budget Expenditure year to date:

Cantwell was absent; Board members received and reviewed the Financial Report, no action taken.

#### b) Payroll and Bills to be paid:

Thompson moved to pay the bills as presented Brown 2<sup>nd</sup> the motion all in favor 4 ayes; Cantwell absent.

#### c) Audit 2019/2020:

The Audit is complete, the draft Audit will be sent to each Board member. No date is set at this time for the presentation of the Audit.

## OLD BUSINESS

### VI) Chief's Report: Suggest Action; Discussion and Possible Action:

#### a) Incident Report:

Chief Makemson reports there were a total of 39 calls for the month; call volume has increased this year, 412 calls this year as of today.

#### b) Update on Volunteers and Coverage:

New Volunteers have been signed on, 9 days this month without double coverage.

#### c) Training Events:

Engineer Billingsley will be conducting a Driver Operator 1A course in house on November 14<sup>th</sup> and November 21<sup>st</sup>. Training burn will be coming up later in December.

#### d) Apparatus/Firehouse Report:

All apparatus are doing well.

#### e) Chiefs' Meeting:

Chief's meeting was held the other day, Chief Makemson reported Michelle Clark, Operational is moving up to Vice President, they hired a medic to replace her. They are working on Measure M calls to present on the 19<sup>th</sup>.

**JACKSON VALLEY FIRE PROTECTION DISTRICT**  
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**VII) Structure/Property Report: Suggest Action; Discussion and Possible Action:**

**a) Generator:**

Chief received a bid for a diesel generator, bid was for \$38,500.00. Chief is waiting on another bid to come in. The Chief will contact Supervisor Forster to check on any County assistance programs.

**b) Solar for the Firehouse:**

Herfel spoke about the solar meeting and asked Brown to discuss any updates. Brown requested that some minor changes in the wording on the contract regarding the insurance coverage policy. The Board asked that Secretary send Senga the requested changes.

Brown motioned for the seller will correct; Under INSURANCE; section 9.1, the wording below in red be added to the contract.

{Purchaser shall insure the system against loss or damage **pursuant to the terms of the Insurance Policy** and provide certificates naming seller as additional insured **as to solar installation only.**} With the change, we can accept the contract and have the Chairman sign the contract, Thompson 2<sup>nd</sup> the motion all in favor 4 ayes; Cantwell was absent.

**c) Surveillance & Security Cameras for the Firehouse:**

Assistant Chief Faist received a bid for \$1,285.00 for a system to be installed with a small additional charge to locate the wiring. The system would include 7 cameras and monitor with possible expansion. Quote includes all equipment to install including labor. Brown motioned to accept the bid to install, Thompson 2<sup>nd</sup> the motion all in favor 4 ayes; Cantwell was absent.

**VIII) Hydrants and accesses: Suggest Action; Discussion and Possible Action:**

All hydrants are operating properly.

**XI) Personnel: Suggest Action; Discussion and Possible Action:**

**a) Staff Evaluations:** All Evaluations are current.

**b) Personnel Policy:** No update at this time.

**c) Strike Team Participation Policy:** No update at this time.

**X) Administrative/ Departmental Matters: Suggest Action; Discussion and Possible Action:**

**a) Buena Vista Casino Updates:** No updates.

**b) Building Impact fees:** No updates.

**c) Map submittals/approvals:** Discussion only on projects in the community.

**d) Joint Powers Meeting Update:** Herfel reported the Grady Jury sited the JPA for specific issues that were brought to the attention of the Grand Jury; JPA has 90 days to respond to the Grand Jury. A Special Meeting may be called to continue discussion.

**e) Interagency Communications to the Board:** Discussion only.

**f) Community Board:** Herfel will check with the IBA if they have one they are not using.

**g) Plaques for Achievement:** Chief Makemson will check on them.

NEW BUSINESS: Discussion only:

Adjournment:

Brown moved to adjourn to the next Regular Meeting, Thompson 2<sup>nd</sup> the motion; all in favor 4 ayes; Cantwell was absent.

Next Regular Meeting will be held on: Wednesday December 9<sup>th</sup>, 2020 at 7:00 pm