

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Meeting of May 9th, 2018 at 7:00 pm
2701 Quiver Drive, Lone CA

I) Call Regular meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board members present: Cantwell, Thompson, Brown and Farmer: Staff in attendance, Chief Makemson, Assistant Chief Faist, Engineer Cook, Volunteer Firefighters Williams and Martin. Also present, Greg Gillott of Amador County, Richard Forester District Supervisor and Roseanne Chamberlain of LAFCO. The two Auditors Cathy Castillo and Toni Heppe were present and Secretary Fogal.

II) Approval of Agenda:

Chairman Herfel requested that the Agenda be Amended to move guest from Cathy Castillo presenting the JVFPD Audit and LAFCO Officer Roseanne Chamberlain up after calling the meeting to order, no objections from the Board.

III) 2016/2017 Audit:

Cathy Castillo and Toni Heppe presented the 2016/2017 Audit they had prepared for the Jackson Valley Fire District. A copy of this Audit is on file at the JVFD office and is available to the public for review upon request. Herfel motioned to accept the Audit, Farmer 2nd the motion all in favor 5-0.

IV) LAFCO:

Executive Officer of Amador LAFCO Roseanne Chamberlain spoke to the Board regarding the clarification of the boundary for the Fire District and the MSR Review. Roseanne Chamberlain reported after extensive research that the boundary set in 1950 is correct.

LAFCO reported a Government code section 56134 a new state law that requires certain kinds of contracts between Fire Providers to have additional review process from LAFCO.

Ms. Chamberlain discussed the LAFCO Municipal Services Review (MSR) of the Jackson Valley Fire Protection District that she would be providing a draft of the MSR to the Commission at the May 17th, 2018 meeting, June 21st, 2018 LAFCO meeting will be the Commission makes the determinations.

Requirements discussed: Term Limits dates of the Board Members given to LAFCO and submitted at the Elections office; posting Meeting Agendas on the web-site 72 hours prior to the meeting; and making By-Laws and Audit available to the public.

V) Public matters not on the agenda:

No matters to discuss at this time.

VI) Approval of the Minutes for the March 14th, 2018 Regular Meeting:

Brown moved to approve, Farmer 2nd, all in favor 5-0

VII) Approval of the Minutes for the April 11th 2018 Regular Meeting:

Cantwell moved to approve the Minutes, Thompson 2nd the motion all in favor 5-0.

VIII) Buena Vista Casino – Updates:

Chairman Herfel attended several meetings with Cal Fire and the County. The Memorandum of Understanding (MOU) has not been signed by the County or by Chairman Herfel; the Board has agreed that the MOU between the County and Jackson Valley Fire Protection District will be signed. A co-operative agreement with JVFPD and CAL FIRE has not been reached.

Brown presented a Cooperation Agreement that had been worked on by Board Member Brown, Cal Fire Chief Withrow and Dennis Tremelling. This document has not been approval or signed as of this meeting.

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IX) Financial reports: Action items:

a) Budget Expenditure year to date:

Cantwell reports Measure M Fund at 85%, due to high call volume, Expenses are at 65%.

b) Budget Committee Report:

No scheduled meeting at this time.

c) Payroll and bills to be paid:

Audit has been paid to Cathy Castillo; Brown motioned to pay the bills, Thompson 2nd all in favor 5-0

d) 2017/2018 Audit:

No information to report.

OLD BUSINESS

X) Chief's Report:

a) Incident Report:

32 calls reported for the month, 20 were medical, 4 fires, 2 or 3 were dumpster fires.

b) Update on Volunteer Days of Service at the Station:

11 days not double covered at night.

c) Training / Events:

Missed training event for Wild Land Urban Interface training due to being left off e-mail; Chief will plan training with the staff and possibly with Lone Fire department.

d) Vehicle Report:

Cal Fire has completed vehicle inspections, tires have been put on Type One Vehicle. Water Tender needs tires, cost at approximately \$5,000. Rescue truck will need brakes.

e) Firehouse Items:

Cal Fire has done inspections, have not received report.

f) Personal and Medical Supplies and Equipment:

Cal Fire has done inspection, have not received report.

g) Communication equipment, radios and pagers:

Switching tones this year, putting in new repeater, will need to program radios.

h) Outside meetings attended:

Chiefs' meeting held, discussed PGE has hired type six engines to station to put out fires.

XI) Structure/Property Report:

No report at this time.

XII) Hydrants and accesses:

Chief Makemson reported that next week the hydrants will be checked, grease the fittings and the weeds will be cut around each hydrant; there are approximately 252 hydrants in the district.

XIII) Personnel:

a) Engineer Staffing Update: Engineer Burdick's last day is June 1st, we will have coverage.

b) Staff Evaluations: Engineer Cook's evaluation is due.

c) Personnel Evaluations: N/A

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XIV) Administrative/ Departmental Matters:

a) Buena Vista Casino - Updates from County/Tribe meeting:

Casino is scheduled to open April 22nd, 2019.

b) Building Impact fees:

Not at this time.

c) Dennis Tremelling Update:

Not at the meeting.

d) Map submittals/approvals:

LAFCO will provide boundary map.

e) Update on LAFCO meeting:

Meeting will be held at 6:00 pm on May 17th, 2018, and June 21st, 2018.

f) Joint Powers Meeting Update:

Two meetings held last month, no change on money distribution.

g) Interagency Communications to the Board:

Golden State Report available for review.

h) EBMUD Discussion:

Chief is working on calls totals to provide to EBMUD.

i) Badge for the outside of the station:

On hold at this time.

NEW BUSINESS: Discussion only:

Adjournment:

Cantwell motioned to adjourn the meeting, Brown 2nd the motion, all in favor 5-0. Meeting adjourned at 10:00 pm. Next regular meeting will be held on: Wednesday June 13th, 2018 at 7:00 pm.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. 12132 and the Ralph M. Brown Act (California Government Code 54954.2) Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Jackson Valley Fire Protection District at (209)763-5848, during regular business hours, at least forty-eight hours prior to the time of the meeting."