

# JACKSON VALLEY FIRE PROTECTION DISTRICT

## MEETING OF THE BOARD OF DIRECTORS

\*\*\* MINUTES \*\*\*

Date: May 8th, 2019 at 7:00 pm

Location: Jackson Valley Fire Department

Address: 2701 Quiver Drive, Lone CA

### I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board Members present; Farmer, Cantwell, Thompson and Brown. Staff present; Chief Makemson also present Secretary Fogal.

### II) Approval of Agenda:

Cantwell made a motion to approve the Agenda, Brown 2<sup>nd</sup> the motion all in favor 5 ayes.

### III) Public matters not on the agenda: No matters to discuss at this time.

### III) Approval of the Minutes from the April 10<sup>th</sup>, 2019 Regular Meeting:

Brown motioned to approve the minutes as presented, Farmer 2<sup>nd</sup> the motion all in favor 5 aye.

### IV) Buena Vista Casino - Suggest Action; Discussion and Possible Action:

Cantwell reported he had not heard from our Attorney at this time. Cantwell stated the committee agreed to wait until after the soft opening and grand opening of the Casino to then meet with our Attorney to analyze the statistics and establish mitigations going forward. At the public meeting Cantwell said there was a spreadsheet that showed the Jackson Valley Protection District (JVFPD) would be receiving two years at \$33,000.00 for each year for Volunteer Training. At this time JVFPD has not received any funds from the Casino.

### V) Financial reports: Action items:

#### a) Budget Expenditure year to date:

8200 fund statement is through the March statement 75% is the target, in April we will receive the property tax money and should be up to 100%. Measure M is at 87%, expenses are at 70% the County should be posting the insurance and bonds to bring us to about 73%, real expensive payroll month with overtime due to an Engineer being off in April.

#### b) Budget Committee Report: N/A

#### c) Payroll and bills to be paid

On the bills to be paid; need to add the \$450.00 for Board Members. Thompson moves to pay the bills as with the correction to add the \$450.00, Brown 2<sup>nds</sup> the motion, all in favor 5 ayes.

## OLD BUSINESS

### VI) Chief's Report:

#### a) Incident Report:

Chief reports 36 calls for the month of April, mostly medical aids, four smoke checks, two public assists, one structure fire and two vehicle accidents.

#### b) Update on Volunteer Days of Service at the Station:

Chief reports 20 days without double coverage, all Volunteers have been working at their jobs.

#### c) Training / Events:

On May 15<sup>th</sup> there is a Training Event, then a meeting at MP Associates; also the Sexual Harassment Training at the County. On last week of June there will be a fire training class at Mule Creek, thank you to Debbie Mackey for providing this through her grant.

#### d) Vehicle Report:

Assistant Chief Faist has been working all month on rotating engines to the shop taking them in for service.

# JACKSON VALLEY FIRE PROTECTION DISTRICT

## MEETING OF THE BOARD OF DIRECTORS

Electrical issues, one engine is still in the shop.

**e) Firehouse PPE's, apparatus tools, Firehouse supplies and all needed items;**

AED's have arrived and are in service. EMT's trained in the new standard.

**f) Personal and Medical Supplies and Equipment:**

Chief will be ordering gloves, under the limit of approval needed.

**g) Communication equipment, radios and pagers:**

Lone added a new tone, should help in our area.

**h) Outside meetings attended:**

Chief's meeting was canceled.

**VII) Structure/Property Report:**

The cracks on the exterior stucco wall still need to be repaired.

**VIII) Hydrants and accesses:**

The hydrant at the B.V. store still needs to be installed; Chief will talk to Jackson Valley Irrigation to see when it will be put in service.

**IX) Personnel:**

a) Staff Evaluations: Engineer Hazelet is due for evaluation.

b) Staff and Personnel Hiring: Four applicants, one passed, he will be working at the Lone Firehouse and here at the Jackson Valley Firehouse.

c) Volunteers Outside the District: To open outside the district, Chief wants five people with a guarantee three shifts a month, five days would be better. The Board requests the Chief drawn up a sheet of requirements. The Chief's goal is to have thirty shifts a month; volunteers to be certified to drive the engine. Turnouts would need to be purchased for the volunteers. Add to the next Agenda to continue the conversation.

**X) Administrative/ Departmental Matters:**

a) Building Impact fees: Cantwell reports the County asked for us the pick up an impact fee, the Chief request that we bring a copy of the fee schedule to the County for their reference.

b) Map submittals/approvals: AT&T Tower

c) Update on LAFCO: Not at this time.

d) Joint Powers Meeting Update:

a) The County has pulled support of the Secretary duties. At the last meeting it was discussed that every three month each Firehouse Secretary in the district will take a turn posting the Agenda and proving the Minutes for the LAFCO meeting. Herfel asked Secretary Fogal if she would be available to provide this service. Herfel asked the Board if we would work with this, discussion was agreed upon.

b) Discussion at the Amador Fire Protection meeting regarding an amendment on the "the Measure M monies" this was tabled to an open Special Meeting to be held on May 23<sup>rd</sup>, 2019.

e) Interagency Communications to the Board: Discussed above

f) Badge for the outside of the station: Working on it.

NEW BUSINESS: Discussion only: Herfel shared with the Board there is discussion that reports that AFPD is proposing to charge for first aid calls, discussion only.

Adjournment:

Cantwell motioned to adjourn to the next Regular meeting, Farmer 2<sup>nd</sup> the motion, all in favor five ayes.

Next regular meeting will be held on: Wednesday June 12<sup>th</sup>, 2019 at 7:00 pm

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. 12132 and the Ralph M. Brown Act (California Government Code 54954.2) Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Jackson Valley Fire Protection District at (209)763-5848, during regular business hours, at least forty-eight hours prior to the time of the meeting.