

# JACKSON VALLEY FIRE PROTECTION DISTRICT

## MEETING OF THE BOARD OF DIRECTORS

\*\*\* MINUTES \*\*\*

Meeting of March 14th, 2018 at 7:00 pm  
2701 Quiver Drive, Lone CA

### I) Call Regular meeting to Order:

The meeting was called to order at 7:05 p.m. by Chairman Herfel. Board members present: Herfel, Cantwell, Thompson, Brown and Farmer: Staff in attendance, Chief Makemson.

### II) Approval of Agenda:

Brown motioned to approve the Agenda, Farmer 2<sup>nd</sup> the motion, all in favor five ayes.

### III) Public matters not on the agenda:

No matters to discuss.

### IV) Approval of the Minutes from February 14th, 2018 Regular Meeting:

Brown motioned to approve the minutes, Farmer 2<sup>nd</sup> all in favor five ayes.

### V) Financial reports: Action items:

a) Measure M money is up 7.951%, Board Members have asked for clarification on the seed money distribution. Herfel will address this question at the next Joint Powers Meeting to clarify the percentage.

#### b) Budget Expenditure year to date:

Cantwell reports Measure M Money at 60%, Expenditures at 51% and Salaries at 57%. County has been posting FICA and SSI on Measure M, with correction should drop down.

#### c) Budget Committee Report:

To be scheduled to meet in the near future.

#### d) Payroll and bills to be paid:

Brown made a motion to pay the bills with the amendment of \$150.00 to Payroll, Farmer 2<sup>nd</sup> the motion all in favor 5-0. 6120 loan has been paid in full.

#### e) 2016-2017 Audit:

The Audit is moving along well for this Fiscal Year.

### OLD BUSINESS

### VI) Chief's Report:

#### a) Incident Report:

The Chief reports 23 calls for the month, 16 Medicals, 3 Public Assist, and 2 Vehicle Accidents

#### b) Update on Volunteer Days of Service at the Station:

We had few more Volunteers last month, Seasonal Firefighter returning this month will help with base coverage.

#### c) Training / Events:

CPR refresher class will start gearing up for a while; we had five people participate the county Ventilation Class in Sutter Hill Station.

#### d) Vehicle Report:

Engine 6134 is back frame was welded, now Engine 6133 is in the shop for about a week low oil pressure and water leaks; hope to have back in service soon. The hard water affects the plumbing and causing cracks in the water lines.

#### e) Firehouse Items:

No items needed at this this time.

#### f) Personal and Medical Supplies and Equipment:

No items needed at this time.

**JACKSON VALLEY FIRE PROTECTION DISTRICT**  
**MEETING OF THE BOARD OF DIRECTORS**

**g) Communication equipment, radios and pagers:**

Good at this time.

**h) Outside meetings attended:**

Meeting was canceled with heavy rains and bad weather.

**VII) Structure/Property Report:**

**a) Generator for the Station:**

One quote came in at approximately \$39,000.00, at least three bids required to make a decision. Generator may need to be added to the next Fiscal Year Budget in four months. More discussion needs to be addressed for the options available to absorb the cost and provide the coverage needed to operate the JVPD Station. The Generator topic will remain on the Agenda for future discussion and options.

**VIII) Hydrants and accesses:**

Chicken farmer is discussing to possibility of adding a large building to his property and considering adding a Hydrant, he will need to talk to the County, Chief and JVID. The new water line is going to be added and will add the Hydrant near the BV.

**IX) Personnel:**

**a) Engineer Staffing Update:** We may lose an Engineer in May, we will have coverage. Engineer Hazlet is expected to return in August.

**b) Staff Evaluations:** Current

**c) Personnel Evaluations:** Current

**d) I.D. cards** are being worked on by Engineer Burdick.

**X) Administrative/ Departmental Matters:**

**a) Buena Vista Casino - Updates from County/Tribe meeting:** Casino is preparing to go forward.

There is a County meeting planned regarding the project that Herfel will attend. Herfel spoke with Dennis Tremelling; he agreed to attend a special meeting called by the JVPD Board of Directors to discuss the Buena Vista Casino project. Herfel will discuss with Mr. Tremelling to invite Cal Fire to the Special Board Meeting.

**b) Building Impact fees:** None

**c) Map submittals/approvals:** Radio Tower may not go in, County requiring a 18 foot road with two foot burns.

**d) Update on LAFCO meeting:** Chief to meet with and discuss boundaries.

**e) Joint Powers Meeting Update:** No meeting at this time.

**f) Interagency Communications to the Board:**

Letter from Elections Board to us the Firehouse for voting, Cantwell agreed.

**g) EBMUD Discussion:** Chief working on calls to provide to EBMUD.

**h) Badge for the outside of the station:** Not at this time.

NEW BUSINESS: Discussion only:

SPECIAL MEETING TO BE HELD: Monday March 26, 2018 at 6:00 pm.

Adjournment:

Brown moved to adjourn the meeting, Farmer 2<sup>nd</sup> the motion, all in favor 5-0.

Next regular meeting will be held on: Wednesday April 11<sup>th</sup>, 2018 at 7:00 pm.

Closed Meeting Held: No notes taken, meeting closed back to regular session. All in favor 5-0.

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