

# JACKSON VALLEY FIRE PROTECTION DISTRICT

## MEETING OF THE BOARD OF DIRECTORS

\*\*\* MINUTES \*\*\*

Date: March 11th, 2020 at 7:00 pm

Location: Jackson Valley Fire Department

Address: 2701 Quiver Drive, Lone CA

### I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board Members present; Cantwell, Thompson and Brown; Farmer absent. Staff present; Assistant Chief Faist, Engineer Cook, Volunteer Rios and Secretary Fogal. Also present Cal Fire's Battalion Chief Nick Webb and District 2 Supervisor Richard Forster.

### II) Approval of Agenda:

Brown moved to approve the Agenda, Thompson 2<sup>nd</sup> the motion all in favor 4 ayes.

### III) Public matters not on the agenda:

Battalion Chief Nick Webb of Cal Fire spoke highlighting several ALS response calls that have been provided in the area. Chief Webb shared this service is available for all medical aid calls dispatched in this district. This topic will be added to the April Agenda for further discussion.

### IV) Approval of the Minutes from the February 11<sup>th</sup>, 2020 Regular Meeting:

Brown moves to approve the Minutes with the resending of the money being moved from the Impact Fund addressed at the Special Meeting as it is not allowed, Thompson 2<sup>nd</sup> the motion all in favor 4 ayes; Farmer absent.

### V) Approval of the Minutes from the February 26<sup>th</sup>, 2020 Special Meeting:

Brown moves to approve the minutes as presented, Thompson 2<sup>nd</sup> all in favor 4 ayes; Farmer absent.

### VI) Buena Vista Casino - Suggest Action; Discussion and Possible Action:

Discussion only, no action taken.

### VII) Financial reports: Action items:

#### a) Budget Expenditure year to date:

Cantwell reports year to date, Measure M are at 68%, Expenses are 58.46%; Measure M fund going as planned. Property Tax reporting will be on the May statement. County Tax Revenue is up by 4.71% over prior year receipts. Expenses are slightly higher as previous discussed and funds being moved into equipment due to engine repairs. This will be adjusted next year.

Cantwell asked to add to the Agenda the discussion of JVFPD handling finances that the County is handling at this time. Chairman Herfel asked Cantwell to go forward obtaining information to present to the Board at the next meeting.

#### b) Payroll and bills to be paid:

Thompson motioned to pay the bills as presented; Brown 2<sup>nd</sup> the motion, all in favor 4 ayes; Farmer absent.

## OLD BUSINESS

### VIII) Chief's Report: Suggest Action; Discussion and Possible Action:

#### a) Incident Report:

Assistant Chief Faist reports 39 calls for the month of February, 27 Medicals, 2 smoke checks, 4 public assists, 2 structure fires 1 vegetation fire; (brush with permit).

#### b) Update on Volunteer Days of Service at the Station:

Chief Faist reports 8 days last month without double coverage, down from previous months.

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### c) Update on Training / Events:

A couple of Volunteers are going to be taking a class in Lone.

### d) Apparatus/Firehouse Report:

Engine 34 is in the shop for a water leak, pipe needs work; No estimate as of yet.

Assistant Chief Faist reports the cameras on the Station need to be replaced, there has been recent vandalism in the parking lot; Engineer Cook said they can be installed by the staff.

### f) Chiefs' Meeting:

No Update at this time.

### XIII) Structure/Property Report: Suggest Action; Discussion and Possible Action:

a) **Generator:** No update.

b) **Firehouse Community Park:** This is tabled.

### IX) Hydrants and accesses: Suggest Action; Discussion and Possible Action:

The Hydrant is in service at the BV Store.

The new Hydrant is being installed at the corner of Coal Mine Road and Buena Vista Road, this will be raw water.

### X) Personnel: Suggest Action; Discussion and Possible Action:

a) **Staff Evaluations:** Engineer Byrd's evaluation due in March.

d) **Personnel Policy:** No action.

### XI) Administrative/ Departmental Matters: Suggest Action; Discussion and Possible Action:

a) **Building Impact fees:** Not update at this time.

b) **Map submittals/approvals:** No update at this time.

c) **Joint Powers Meeting Update:** Herfel reports the meeting was posted last week. There is a committee reviewing the bylaws to pay fees, Herfel is not on the committee, he will report any information he receives.

d) **Interagency Communications to the Board:**

Not at this time.

### NEW BUSINESS: Discussion only:

Cantwell spoke about the East Bay Mud Mitigation money, asked to be discussed next meeting so the money could be included into the next year Budget plan.

Discussion of the COVID19 response calls regarding protection for our Engineers and staff on calls. This topic should be discussed for at future meetings as more information is available. Brown expressed that extra precaution on calls should be added due to the risk.

### Adjournment:

Brown motioned to adjourn to the next Regular Meeting, Thompson 2<sup>nd</sup> all in favor 4 ayes.

Next Regular Meeting will be held on: Wednesday April 8<sup>th</sup>, 2020 at 7:00 pm