

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** DRAFT MINUTES ***

Date: June 9th, 2021 at 7:00 pm

Location: Jackson Valley Fire Protection District Firehouse

Address: 2701 Quiver Drive, Lone, CA 95640

I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Chairman Herfel; additional Directors present Director Farmer, Director Cantwell, Director Thompson and Director Calhoun. Staff present; Chief Makemson also present Secretary Fogal. Guest from California Special Districts Association (CSDA) Mr. Dane Wadlé was also present. After the meeting was called to order The Pledge of Allegiance was recited.

II) Approval of Agenda:

Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and action and made part of the regular agenda at the request of a Board member(s)

Director Thompson motioned to approve the Agenda, Director Farmer 2nd the motion all in favor 5 ayes.

III) CLOSED SESSION NEGOTIATIONS ** 7:05 P.M. ** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

IV) Call Regular meeting Back in Session:

Chairman Herfel called the Regular meeting back to order and explained the Closed Session was called to discuss possible improvements for the Jackson Valley Fire Protection Firehouse.

V) Public matters not on the agenda:

Discussion items only, no action to be taken. Please note there is a three (3) minute limit per speaker per topic.

Mr. Dane Wadlé of CSDA spoke about the advocacy efforts the CSDA has worked in the State Capital to help Special Districts with relief money for the Covid cost that have occurred for the Fire Departments. Mr. Wadlé spoke to the Board about the courses and training that is available through CSDA for our Firehouse staff and Board Directors. Mr. Wadlé left a packet for review of the opportunities the CSDA could provide and offered to come back again if the Board has any questions.

VI) Approval of the Minutes from the May 12th, 2021 Regular Board Meeting:

Director Cantwell motioned to approve the Minutes, Director Farmer 2nd the motion; all in favor 5 ayes.

VII) Approval of the Minutes from the May 19th, 2021 Special Board Meeting:

Director Calhoun motioned to approve the minutes, Director Thompson 2nd the motion; all in favor 5 ayes.

VIII) Financial reports: Action items: Suggest Action; Discussion and Possible Action

a) Budget Expenditure year to date:

Director Cantwell said he just received the numbers and would move onto the approval of the budget.

b) Approval of 2021/2022 Budget:

Director Cantwell reviewed the proposed Budget that has been worked on by the Budget Committee. After going over the Budget; Director Cantwell asked the Board to adopt the Budget to take to the county. Director Thompson motioned to adopt the Budget as presented; Director Farmer moved to 2nd the motion; Chairman Herfel said the Budget is approved as presented with the knowledge it may have changes all in favor 5 ayes.

c) Payroll and Bills to be paid:

Director Thompson moved to pay the bills as presented, Director Calhoun 2nd all in favor 5 ayes.

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d) Discussion on Financial Independence from the County:

Director Cantwell has no further information at this time.

e) Audit 2020/2021:

Director Cantwell has not heard from the Auditor as of today, he expects to hear from them soon.

OLD BUSINESS

IX) Chiefs' Report: Suggest Action; Discussion and Possible Action:

a) Incident Report: Chief Makemson reported 43 calls for the month; 26 were medical, 9 vehicles accidents and 2 fires in the back village, both were contained in under an acre combined.

b) Update on Volunteers and Coverage: Volunteers coverage is getting better; a couple more showed up last night and wanted to join. We had 22 or 23 days with double daytime coverage.

c) Training Events: Scheduled another water rescue class; class is around \$4,000.00 and will cover all of our staff and some from Lone Department and will be held at Lake Camanche August 14th and 15th. Amador Sheriff will be there on the 15th with their boat to be part of the training, also off and on controlled burns being done and wildland training.

d) Apparatus/Firehouse Report: Apparatus 6134 is back from the shop; Apparatus 6133 went in for a pump test and change the oil. Upon inspection of the brakes it was found that the brakes need to be replaced; all safety items will be checked and repaired.

e) Chiefs' Meeting: This meeting was annual co-operators meeting; this involves signing Mutual Aid Agreements. This has been done every year for a few years. Communication Meeting was talking about the radio plan, no changes this year on tones.

X) Structure/Property Report: Suggest Action; Discussion and Possible Action:

a) Generator: The bid we had is expiring; Chief Makemson is working on Grants that may help with a Generator for the Firehouse. Chief also said we can again ask for new bids on generators that will work to possibly provide a cooling center with the PG&E Power Shut offs.

b) Solar for the Firehouse: Solar is still in process, it is a slow process but it is moving forward.

c) Sign for the Firehouse: Engineer Billingsley is working on the signage for the Firehouse.

d) Community Board / Award Plaques: No update.

XI) Hydrants and accesses: Suggest Action; Discussion and Possible Action:

Staff is working on weeds and repairs if found.

XII) Personnel: Suggest Action; Discussion and Possible Action:

a) Staff Updates: Chief is putting out a flyer for applications for new Engineers.

b) Staffing Evaluations: Engineer Billingsley is due next month; Engineer Anaya is due as well.

c) Personnel Policy: Discussion to work on it after the Budget Committee Meeting.

XIII) Administrative/ Departmental Matters: Suggest Action; Discussion and Possible Action:

a) Buena Vista Casino Updates: Committee has been meeting with discussion only.

b) Building Impact fees: There are 3 maybe 4 new homes being constructed.

c) Map submittals/approvals: Discussion only.

d) Joint Powers Meeting Update: Chairman Herfel attended the meeting with discussion of locking in a percentage on the last three year average on Measure M Money. Chairman Herfel asked the Board if they are in agreeance on this possible policy, the Board members agree.

Chief Mackey is working on a regional grant that would provide help for all the districts.

e) Interagency Communications to the Board: Director Calhoun has asked if she could rent a space in an open room to use as a personal office, this topic is still being discussed.

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NEW BUSINESS: Discussion only: Chief Makemson suggested a letter is written to the TACT Committee and the Board of Supervisors notifying them with the Camanche 3-B community, advising with our current staffing and budget we can not to provide adequate fire protection without asking that the developers join the "Community Facility Districts" to provide JVFPD \$650.00 per home. This topic should be added to the next Agenda for further discussion and possible action.

Director Thompson shared with the Board and Chief that MP Associates, Inc. has donated a generous check from the winnings from Lone Business and Community Association Bingo night in the amount of \$2,500.00. This donation will be put in the JVFPD equipment fund; this was 5 ayes from the Board to put in the equipment fund.

Adjournment:

Director Thompson moved to adjourn to the next Regular Meeting, Director Farmer 2nd the motion; all in favor 5 ayes. Next Regular Meeting will be held on: Wednesday July 14th, 2021 at 7:00 pm

These Minutes shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. 12132 and the Ralph M. Brown Act (California Government Code 54954.2) Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Jackson Valley Fire Protection District at (209)763-5848, during regular business hours, at least forty-eight hours prior to the time of the meeting."