

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Meeting of June 14, 2017 at 7:00 pm
2701 Quiver Drive, Lone CA

I) Call Regular meeting to Order:

The meeting was called to order at 7:00 p.m. by Chairman Herfel. Board members present: Herfel, Cantwell, Farmer, Brown and Thompson. Staff in attendance was Chief Makemson and Secretary Fogal.

II) Approval of Agenda:

Brown made a motion to approve the Agenda as presented, Farmer 2nd motion, all in favor 5 ayes.

III) Public matters not on the agenda: No comment

IV) Approval of the Minutes from May 10th, 2017 Regular Meeting:

Brown motioned to approve the minutes with amendment, Farmer 2nd all in favor 5-0

a) Amendment to 6 c) Command Truck waiting to go in for install of accessories.

V) Approval of Special meeting minutes of April 18th 2017

a) Cantwell motions to approve the minutes of the special meeting, Farmer made a motion to 2nd all in favor 5-0.

VI) Financial reports: Action items:

a) Budget Expenditure year to date:

a) Expenditures and Revenue were as projected, reports we are in fine shape.

b) Budget Committee Report:

a) Budget Committee is going to recommend staying with last year's budget, with a couple modifications for salaries under 8200 to budget for the increase in pay raises. Cantwell reports there may be some carry over from the projected amounts.

b) Herfel made a motion to approve the 2017/2018 budget as presented, Thompson 2nd the motion all in favor 5 ayes.

c) Payroll and bills to be paid:

Brown made a motion for Payroll and Bills to be paid with adjustment, Thompson 2nd the motion all in favor 4-0 Cantwell abstains.

a) Adjustment; to add in \$350.00 that was left off for Secretary's pay.

d) Payroll Processing:

Working with the Payroll Company to have the pay stubs to be provided to the County, so the pay stub will be included with pay check. Cantwell is working to correct this.

e) 2015-2016 Audit:

Cantwell sent an e-mail to Auditor a couple of weeks ago to request a copy of the final Audit, has not received the final as of this date. Cantwell will consider a formal letter to be sent for the next request.

OLD BUSINESS

VII) Chief's Report:

a) Incident Report:

Chief reports 51 calls for the month, 37 calls of which were medical, four vehicle accidents. Tragic loss of life of three young adults reported due to drownings and accidents last month. Water Tender Truck called out at vineyard Fire in Plymouth.

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b) Update on Volunteer Days of Service at the Station:

Volunteers have been sporadic about 13 days without double coverage. We are getting into our busy season; volunteers are motivated, and have two that are ready to be tested for the engine.

c) Training / Events:

Training held at Mule Creek, full time Engineers were offered to attend; they were unable to due to prior commitments.

d) Vehicle Report:

Engine 34 had new tires put on, and one engine taken in that needed oil leak repaired.

e) Firehouse Items needed:

N/A

f) Personal and Medical Supplies and Equipment:

Ordered was placed for more medical gloves.

g) Communication equipment, radios and pagers:

N/A

h) Outside meetings attended:

N/A

VIII) Structure/Property Report:

IX) Hydrants and accesses:

All Hydrants checked, and or repaired if necessary. All work to be done by June 15th 2017.

X) Personnel:

Engineer Hazlet has been deployed for military duty; he will be gone for nine months starting in September.

a) Staff Evaluations:

b) Personnel Evaluation: Form to be sent out to the Board for review

XI) Administrative/ Departmental Matters:

a) Buena Vista Casino - Updates from County/Tribe meeting: N/A

b) Building Impact fees: N/A

c) Map submittals/approvals: N/A

d) Update on LAFCO meeting: N/A

e) Joint Powers Meeting Update: Tomorrow's Meeting cancelled.

f) Interagency Communications to the Board:

State Controller's office has requested a copy of our fiscal statement 2014/2015, Cantwell will mail it off.

NEW BUSINESS: Discussion items only:

Adjournment:

Cantwell moved to adjourn at 8:09 pm to the next regular meeting, Farmer 2nd all in favor 5-0.

Next regular Board meeting will be held on July 12th, 2017 at 7:00 pm.

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