

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Meeting of June 13th, 2018 at 7:00 pm
2701 Quiver Drive, Lone CA

I) Call Regular meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board members present: Cantwell, Thompson, Brown and Farmer: Staff in attendance, Chief Makemson, Engineer Cook, Volunteer Byrd and Secretary Fogal.

II) Approval of Agenda:

Thompson motioned to approve the agenda as presented, Brown 2nd the motion all in favor 5 ayes.

III) Public matters not on the agenda:

No matters to discuss at this time.

IV) Approval of the Minutes for the March 9th, 2018 Regular Meeting:

Thompson motioned to approve the Minutes as presented, Farmer 2nd, all in favor 5-0

V) Approval of the Minutes for the May 23rd, 2018 Regular Meeting:

Brown motioned to approve the Minutes with the correction; from 5-0 approval, to 4-0 approval one absent, and correction; adjournment from 5-0 to 4-0 one absent, Thompson 2nd the motioned with both corrections, all in favor 5-0.

VI) Approval of the Minutes for the May 30th, 2018 Regular Meeting:

Thompson motioned to approve the Minutes as presented, Cantwell 2nd the motion, all in favor 5-0.

VII) Buena Vista Casino – Updates:

Chairman Herfel attended a meeting at the County that included a discussion on the ISA requirements; it was expressed by the County it will not force CAL FIRE to comply with the ISA, it was expressed that the ISA can be amended. The Tribe has asked for a proposal from JVFPD to provide in writing the cost to staff and provide fire protection responsibilities for the Casino.

The Board set a committee of Thompson, Cantwell, and Chief Makemson to prepare a proposal to present to the Tribe, Brown will provide research information. Herfel motioned that a cost quote be prepared by the committee within ten days and a Special Meeting will be called to review, Brown 2nd, all in favor 5-0.

VIII) Financial reports: Action items:

a) Budget Expenditure year to date:

Tax revenue exceeded our budget expectations. Bills expected in June for vehicle repairs will reduce our projected budget. Expenses are below budget overall.

b) Budget Committee Report:

Waiting on the County, Cantwell proposed to use this year's Budget numbers and repeat for next year's budget.

c) Payroll and bills to be paid:

Golden Risk Management bill was paid in amount of \$36,000.00. Property tax collection administration fee was paid, \$2,889.39. Brown motioned to pay the bills as presented, Thompson 2nd, all in favor 5-0.

d) 2017/2018 Audit:

No update at this time.

OLD BUSINESS

IX) Chief's Report:

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a) Incident Report:

Chief reported 37 calls for the month, grass fire in the back village.

b) Update on Volunteer Days of Service at the Station:

11 days were not double covered, good turnout with our volunteers.

c) Training / Events:

Next Wednesday there will be training held at Mule Creek for live fire training.

d) Vehicle Report:

Water Tender will be getting tires on Friday; the cost will be about \$5,000.00. All vehicles are up and running.

e) Firehouse Items:

Generator for the Firehouse.

f) Personal and Medical Supplies and Equipment:

None at this time.

g) Communication equipment, radios and pagers:

Switching the tones, all radios have been reprogramed.

h) Outside meetings attended:

No meetings to report.

XI) Structure/Property Report:

The tribe has acknowledged of the exterior walls of the Firehouse needs repair. Discussion to research the possibility of adding power to the bay doors for the engines.

XII) Hydrants and accesses:

Staff is finishing up all checks on the Hydrants and clearing the weeds around them.

XIII) Personnel:

a) Engineer Staffing Update: BJ evaluation due in September.

b) Staff Evaluations: N/A

c) Personnel Evaluations: N/A

XIV) Administrative/ Departmental Matters:

a) **Building Impact fees:** Not at this time.

b) **Map submittals/approvals:** LAFCO Map has been completed for the district, waiting to receive a copy.

c) **Update on LAFCO meeting:** LAFCO final meeting on the 21st.

d) **Personnel Policy:** Brown made a motion to accept the final Personnel Policy, Thompson 2nd the motion all in favor 5-0; Resolution number; 06132018. Formal copies of the Personnel Policy to be provided at the next meeting.

e) **Joint Powers Meeting Update:**

f) **Interagency Communications to the Board:**

g) **EBMUD Discussion:** Chief is still working on the numbers.

h) **Badge for the outside of the station:** No Update.

NEW BUSINESS: Discussion only:

Buena Vista Casino Committee to meet on Thursday 06/14/18 at 7:00 pm.

PGE is reporting they will shut power off on extremely windy days.

Adjournment:

Cantwell motioned to adjourn the meeting, Farmer 2nd the motion, all in favor 5-0

Next regular meeting will be held on: Wednesday July 11th, 2018 at 7:00 pm.

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