

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: June 12th, 2019 at 7:00 pm

Location: Jackson Valley Fire Department

Address: 2701 Quiver Drive, Lone CA

I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board Members present; Farmer, Cantwell, absent were Thompson and Brown. Staff present; Chief Makemson also present Secretary Fogal. Also present, Richard Forster District 2 Amador County Supervisor and Dane Wadlé of the California Special Districts Association.

II) Approval of Agenda:

Farmer made a motion to add the guest to speak from California Special Districts Association to the Agenda, Cantwell 2nd the motion all in favor 3 ayes. Thompson and Brown were absent.

III) California Special Districts Association:

Mr. Dane Wadlé introduced himself to the Board as the California Special Districts Association (CSDA) Field Coordinator in our county as well as surrounding counties. Mr. Wadlé spoke about the opportunities available through the CSDA; these include training courses and help with finding grants that are offered to the Fire Districts. Mr. Wadlé explained to become a member the annual cost would be based on Jackson Valley Fire Protection District (JVFPD) operating revenue. Mr. Wadlé left information to review and contact information for future interest.

IV) Public matters not on the agenda:

Farmer shared with the Board to be careful entering the Camanche North Shore Lake entrance with construction going on until October.

V) Approval of the Minutes from the May 8th, 2019 Regular Meeting:

Farmer motioned to approve the minutes as presented, Cantwell 2nd the motion with a minor spelling correction all in favor 3 ayes. Thompson and Brown were absent.

VI) Buena Vista Casino - Suggest Action; Discussion and Possible Action:

Herfel reported there was a meeting at the county; he was not at the meeting as he was unaware of the meeting. Herfel was told the meeting went well. Herfel said it was suggested by the County for Jackson Valley Fire to contact the Chair Gammig Commissioner to meet and discuss the future and to build relationships. Richard Forster spoke with the Board expressing that if we decide to meet with the Tribe it would be best to meet sooner over later.

Chief Makemson expressed that the Buena Vista Rancheria Fire House should have a Mutual Aid Agreement as they work together with Jackson Valley Fire Protection District.

VII) Financial reports: Action items:

a) Budget Expenditure year to date:

Cantwell reports he has not received the report from the County at this time; last month's report still stands. Cantwell motions we retain the Capital Assets at \$5,000, Farmer 2nds the motion all in favor 3 ayes. Thompson & Brown were absent.

b) Budget Committee Report:

Cantwell suggest the goal would be to have a Committee meeting before the July meeting.

c) Payroll and bills to be paid

Herfel motions to pay the bills as presented, Farmer 2nd the motion, all in favor.

d) 2018/2019 Audit:

To be discussed in July

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OLD BUSINESS

VIII) Chief's Report:

a) Incident Report:

Chief reports the month of May had 38 calls; 22 medicals, 2 dumpster fires, 7 vehicle accidents, 1 smoke check and public assist calls.

b) Update on Volunteer Days of Service at the Station:

We are really short on Volunteers this month, one new Volunteer training and Chief' Son will be returning this month. Chief has been in touch with colleges to address programs that have credited internship for volunteers. Chief will be looking into flyers to notify them that we would be accepting students interested in training at our station.

c) Training / Events:

Right now very little training going on right now due to fire season, there will be more as the fire season slows.

d) Vehicle Report:

All Vehicles are back at the station in service, 33 still having a few electrical issues on the dash.

e) Firehouse PPE's, apparatus tools, Firehouse supplies and all needed items;

Not at this time.

f) Personal and Medical Supplies and Equipment:

We should be receiving the air bottles that were ordered, any time.

g) Communication equipment, radios and pagers:

More batteries will need to be ordered.

h) Chiefs' Meeting:

Chief did not attend the meeting as he was out of state; at this meeting discussion of the new mapping was discussed. The Chief is following up on this topic and is in discussion with the other Chiefs'.

IX) Structure/Property Report:

No new update.

X) Hydrants and accesses:

Chief will speak with JVID regarding the hydrant at the BV store.

XI) Personnel:

a) Staff Evaluations: Engineer Hazelet due now, Engineer Cook due in August 2019.

b) Staff and Personnel Hiring: We hired Engineer Billingsley as of June 1st, 2019.

c) Volunteers outside the District / Requirements: Chief will send the flyer (as discussed above) to the Board when available.

XII) Administrative/ Departmental Matters:

a) Building Impact fees: Cantwell reports A.F.P.D. calls when new fees are available to pick up.

b) Map submittals/approvals: AT&T tower generator, new Fire District map as discussed above.

c) Update on LAFCO: Nice e-mail received from LAFCO thanking for the training.

d) Joint Powers Meeting Update: Next meeting in July.

e) Interagency Communications to the Board: E-mail from LAFCO, thanking for the training.

f) Badge for the Firehouse: Discussion only.

NEW BUSINESS: Discussion only: None

Adjournment: to Special Meeting of: **June 19th, 2019 at 7:00 pm.**

Adjournment:

Cantwell motioned to adjourn to the Special Meeting, Farmer 2nd the motion, all in favor three ayes.

Next Regular Meeting will be held on: Wednesday July 10th, 2019 at 7:00 pm

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