

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Meeting of July 11th, 2018 at 7:00 pm
2701 Quiver Drive, Lone CA

I) Call Regular meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board members present: Cantwell, Thompson, and Farmer, Brown was absent: Staff in attendance, Chief Makemson. Also present Dennis Tremelling and Secretary Fogal.

II) Approval of Agenda:

Thompson motioned to approve the agenda as presented, Cantwell 2nd the motion all in favor 4 ayes.

III) Public matters not on the agenda:

No matters to discuss at this time.

IV) Approval of the Minutes for the June 13th, 2018 Regular Meeting:

Thompson motioned to approve the Minutes as presented, Farmer 2nd, all in favor 4-0.

V) Approval of the Minutes for the June 20rd, 2018 Special Meeting:

Cantwell motioned to approve the Minutes as presented, Farmer 2nd all in favor to 4-0.

VI) Buena Vista Casino – Updates:

Chairman Herfel submitted to the Tribe and the County the “Bullet List Proposal” that was developed by the JVFPD Board members on the BV Casino committee; at this time, there has been no response with regards to the Proposal. Herfel expressed to the Tribe that JVFPD will be ready to meet the proposed agreement if accepted. The Board discussed the hiring of an Administrative Chief (Manager) if the Tribe accepts. At the County meeting there was also discussion of the road construction projects on Buena Vista Rd and Coal Mine Rd. The plan is to resurface Coal Mine Road and to close Buena Vista Road and completely replace the road; the construction will be paid for by the Tribe.

VII) Financial reports: Action items:

a) Budget Expenditure year to date:

Cantwell reports the General Fund is 91%; Expenses will be up an additional \$19,000.00 for equipment repairs on the following month. Fund 8301, Measure M fund is at 98% for the year, due to call volume being up. Measure M funds exceeded expectations approximately \$30,000.00 for the year, overall good financial revenue.

b) Budget Committee Report:

Budget Committee has proposed to use last year’s numbers and submit to the County. Cantwell offered to send an e-mail to the County confirming last year’s numbers. Thompson made a motion to go forward as discussed, Farmer 2nd the motion, all in favor 4-0, Brown was absent.

c) Payroll and bills to be paid:

Thompson made a motion to pay the bills, Farmer 2nd all in favor 4-0.

d) 2017/2018 Audit:

Cantwell made a motion to retain Cathy Castillo to perform the 2017/2018 audit, Thompson 2nd the motion all in favor 4-0.

OLD BUSINESS

VIII) Chief’s Report:

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a) Incident Report:

Chief reported 41 calls for the month 176 for the year. 4 vegetation fires, no homes have been lost.

b) Update on Volunteer Days of Service at the Station:

14 days for the month were not double covered.

c) Training / Events:

Billingsley has been certified to teach an EVOC course, there will be a class set up for the course.

d) Vehicle Report:

Everything is up to date.

e) Firehouse Items:

Not at this time.

f) Personal and Medical Supplies and Equipment:

Chief ordered gloves, they came in today, bio bags also came in.

g) Communication equipment, radios and pagers:

Switching the tones, all radios have been reprogrammed; Chief's vehicle was taken in for programming.

h) Outside meetings attended:

Communication was discussed.

IX) Structure/Property Report:

The tribe has acknowledged of the exterior walls of the Firehouse needs repair.

X) Hydrants and accesses:

JVID has started installing the new pipe line. New Hydrant will be placed at the Vet property, Buena Vista Store will also be getting a Hydrant installed. All hydrants are working.

XI) Personnel:

a) Engineer Staffing Update: Engineer Cook's evaluation is coming up; Chief would like to move him to a permanent position. Board Members agree with the position for Engineer Cook to be permanent with a year's probation.

b) Staff Evaluations: N/A

c) Personnel Evaluations: N/A

XII) Administrative/ Departmental Matters:

a) Building Impact fees: Not at this time.

b) Map submittals/approvals: LAFCO sent the final map of the district.

c) Update on LAFCO meeting: Canceled

d) Joint Powers Meeting Update: Scheduled for next week.

e) Interagency Communications to the Board: A letter requesting to contact County Election Board to notify terms for each Board Member.

f) EBMUD Discussion: Chief is still working on the numbers.

g) Badge for the outside of the station: No Update.

NEW BUSINESS: Discussion only:

Adjournment:

Cantwell motioned to adjourn the meeting, Thompson 2nd the motion, all in favor 4-0

Next regular meeting will be held on: Wednesday August 8th, 2018 at 7:00 pm.

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