

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: July 10th, 2019 at 7:00 pm

Location: Jackson Valley Fire Department

Address: 2701 Quiver Drive, Lone CA

I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board Members present; Farmer, Cantwell, Thompson and Brown. Staff present; Assistant Chief Faist, Engineer Billingsley and Volunteer Ramos; also present Secretary Fogal.

II) Approval of Agenda:

Brown made a motion to approve the Agenda as presented, Farmer 2nd the motion all in favor 5 ayes.

III) Public matters not on the agenda:

Engineer Billingsley spoke to the Board and presented a copy of Resolution No: 2019-25 for discussion. This Resolution was from The City Council of the City Lone to Secure and Protect the Measure M Funding and Response Areas for the Lone Fire Department. Chairman Herfel and the Board Members directed Secretary Fogal to send a letter to A.F.P.D. & the Board of Supervisors expressing support for Resolution No: 2019-25. This matter to be added to the next month Agenda and a possible Special Meeting may be called. Herfel said Golden State Risk Management toured the Firehouse as their annual visit.

IV) Approval of the Minutes from the June 12th, 2019 Regular Meeting:

Brown motioned to approve the minutes, Thompson 2nd the motion with correction all in favor 5 ayes.

Correction: VIII a) 28 Medicals Calls for the Month of June.

V) Approval of the Minutes from the June 19th, 2019 Special Meeting:

Brown motioned to approve the minutes, Farmer 2nd the motion all in favor 5 ayes.

VI) Buena Vista Casino - Suggest Action; Discussion and Possible Action:

Thompson told the Board that the meeting with our committee and a person on the Gaming Board has been moved to August 22nd at 10:00 am.

VII) Financial reports: Action items:

a) Budget Expenditure year to date:

YTD financial report 11/12ths, so far expenses are at 82% in the general fund. Measure M Fund revenues averaging just under \$23,000 a month, may end up as high as \$276,000 in revenue. Budget numbers are going to come in slightly under, higher property taxes coming in.

b) Budget Committee Report:

Cantwell said the Budget Committee; himself Thompson and Chief Makemson has been working on the Budget. Cantwell said the money that was received from the Tribe, Chief Makemson & Cantwell decided to add half to the Budget and half in Reserve which would be used for the volunteer program. We have received a great response for new volunteers; this budget money would provide clothing, training and supplies for volunteers. The Chief has requested the budget include money for additional supplies for the Firehouse for hoses and nozzles and other equipment. Cantwell told the Board 8301 Measure M Money spending plan which includes salary, wages, group insurance and retirement and profession service, audit and training ads up to \$275,500.00.

Brown motions to approve the Budget as submitted, Farmer 2nd the motion all in favor 5 ayes, Herfel said go forward and provide a copy to the County.

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

c) Payroll and bills to be paid

Cantwell said fuel bill arrived before the printed report that did not include this amount; he is adding \$73.79 to bills to be paid. AT&T bill is just for the wireless phone at the station and the tablet.
Brown moves to approve the bills, Farmer 2nd all in favor 5 ayes.

OLD BUSINESS

VIII) Chief's Report:

a) Incident Report:

Assistant Chief Faist reports the month of June had 43 calls; 31 medicals, 3 fire smoke checks, two public assists, 1 structure fire, 4 vegetation fires, and 2 vehicle accidents.

b) Update on Volunteer Days of Service at the Station:

Days not covered for the month.

c) Training / Events:

No training scheduled at this time, off season.

d) Vehicle Report:

Engine (33) needs to be brought back in for dash problems, under warranty. Engine 34 is making noise when it is turned on, not throwing codes, it is an intermittent problem, and troubleshooting will be difficult.

e) Firehouse PPE's, apparatus tools, Firehouse supplies and all needed items;

Supplies needed have been approved at a prior meeting.

f) Personal and Medical Supplies and Equipment:

Assistant Chief said the Chief left a list of supplies to be ordered, the cost was about \$250.00.

g) Communication equipment, radios and pagers:

Batteries have been ordered, should be here anytime.

h) Chiefs' Meeting: No update at this time.

IX) Structure/Property Report:

A sign has been added to the station above the bay doors, looks very nice. Brown suggested we get bids to paint the exterior of the building, please provide before the next meeting.

X) Hydrants and accesses:

BV store hydrant needs to be hooked up by Jackson Valley Irrigation. All hydrants are working and have been checked often.

XI) Personnel:

a) **Staff Evaluations:** Engineer Cook is due now.

b) **Staff and Personnel Hiring:** N/A

c) **Volunteers outside the District:**

New Volunteers are sending in request to become part of our staff. Engineer Burdick has been working a few days a month and volunteer Gabby is very close to being signed off.

XII) Administrative/ Departmental Matters:

a) **Building Impact fees:** No new reports.

b) **Map submittals/approvals:** An emergency road being worked on in the back Village to the county line.

c) **Update on LAFCO:** Remove from the Agenda.

d) **Joint Powers Meeting Update:** Two more months until the next meeting.

e) **Interagency Communications to the Board:** Not at this time

JACKSON VALLEY FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

NEW BUSINESS: Discussion only: Add Auditor Selection to the next month's agenda & Mutual Aid Agreement also.

Adjournment:

Brown motioned to adjourn to the next Regular Meeting, Farmer 2nd the motion, all in favor five ayes.
Next Regular Meeting will be held on: Wednesday August 14th, 2019 at 7:00 pm

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