

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: January 9th, 2019 at 7:00 pm

Location: Jackson Valley Firehouse

Address: 2701 Quiver Drive, Lone CA

I) Call Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board members present: Brown, Cantwell, Farmer and Thompson. Staff present; Assistant Chief Faist and Engineer Cook. Also present Consultant Dennis Tremelling and Secretary Fogal.

II) Approval of Agenda:

Cantwell made a motion to amend the Agenda to add Payroll Services under the Financial Report. Thompson moved to approve the Agenda with amendment, Brown seconded the motion; all in favor 5 ayes.

III) Public matters not on the agenda:

No matters to discuss at this time.

IV) Approval of the Minutes for the December 12th, 2018 Regular Meeting:

Brown Motioned to approve the minutes as presented, Farmer 2nd the motion all in favor 5 ayes.

V) Buena Vista Casino – Updates/ Suggested action; Discussion and Possible Action.

The JVFPD Board and Mr. Tremelling discussed the upcoming January 16th meeting at the County. The committee has worked on the proposals that will be presented at the meeting. The meeting is to be a four party meeting that would be Jackson Valley Fire Protection District, Cal Fire, the County and the Tribe. There would be to separate meetings where the parties (JVFPD and Cal Fire) will present their proposals separately.

Mr. Tremelling presented a draft letter he wrote in response to a letter received by; Padraic I. McCoy, P.C., Counsel to Buena Vista Rancheria and Buena Vista Gaming Authority, dated December 10, 2018. Mr. Tremelling's draft letter was written to provide JVFPD's perspective on matters raised by Padraic McCoy's letter. The Board Members extensively reviewed Mr. Tremelling's draft letter with minor amendments to the letter.

Brown moved to approval Mr. Tremelling's draft letter and to add to letterhead with a signature line and present to the meeting on the 16th, January 2019 at the County, Thompson 2nd the motion, all in favor 5 ayes.

JVFPD's proposal to the County and the Tribe is being the sole provider for Fire Protection and Emergency Service for the District they serve as well as for the BV Casino that is in our district.

In the event that Cal Fire is chosen over Jackson Valley Fire Protection, there is a proposal that will be given that will outline the **obligations** of the BV Casino to address the financial support for the services that will be provided by JVFPD as the Fire Protection Service of this district, this proposal is written with the ISA standards to be met. This second proposal was reviewed by the Board Members. Thompson motioned to approve this proposal as a guideline to provide in the event that JVFPD is not accepted as the sole provider of Fire Protections Service for the BV Casino, Farmer 2nd the motion all in favor 5 ayes.

VI) Financial reports: Action items:

a) Budget Expenditure year to date:

At 42% of the year, Revenues due to December taxes not been posted, are behind in funding 8200. Expenditures is 13% below budget; Measure M are slightly above 44.49% overall, expenditures standing at about 36% budget amount. .

b) Budget Committee Report:

Not at this time.

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c) Payroll and bills to be paid:

Brown motioned to approve to pay the bills as presented, Thompson 2nd, all in favor 5-0.

d) 2017/2018 Audit:

Not at this time.

e) Payroll Service Provider:

P & L has sent a correspondence notifying JVFPD they will no longer be providing Payroll Service. Cantwell has found a new provider that he is confident they will be as good choice to move all services to the new provider. Cantwell asked the Board for their approval to sign the acceptance letter to begin the new service right away. Brown motioned to have Cantwell sign the agreement letter, Thompson 2nd the motion all in favor 5-0.

OLD BUSINESS

VII) Chief's Report:

a) Incident Report:

Assistant Chief Reports there were 32 calls for the month, 2 Hazmat, 23 medicals, 1 vegetation fire and 2 accidents, ended the year with 393 calls.

b) Update on Volunteer Days of Service at the Station:

This month we did better on volunteer's days of coverage.

c) Training / Events:

Not at this time.

d) Vehicle Report:

Engine 33 is currently out of service due to oil leak, it will need to go into the shop.

e) Firehouse Items:

Not aware of any items.

f) Personal and Medical Supplies and Equipment:

Batteries needed they will be under \$500.00

g) Communication equipment, radios and pagers:

N/A

h) Outside meetings attended:

No update to provide.

XIII) Structure/Property Report: No update at this time.

IX) Hydrants and accesses: Hydrants are serviced and painted, two Hydrants found that were hidden on private property that will be painted. Two new Hydrants from JVID that was installed and ready.

X) Personnel:

a) Engineer Staffing Update: Engineer Steif completed.

b) Staff Evaluations: N/A

c) Personnel Evaluations: N/A

d) Staff Hiring: Job Posting has been added to the Web Site.

XII) Administrative/ Departmental Matters:

a) Building Impact fees: Not at this time.

b) Map submittals/approvals: Not at this time.

c) Update on LAFCO meeting: LAFCO has requested information, Cantwell is researching.

d) Joint Powers Meeting Update: Herfel reports a General Meeting next week.

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- e) Interagency Communications to the Board: 700 forms were filled out and given to Chris.
- f) EBMUD Discussion: No Update at this time
- g) Badge for the outside of the station: No Update.

NEW BUSINESS: Discussion only:

Adjournment to a special meeting of: Committee will meet on Friday at 7:00 pm.

Adjournment:

Brown motioned to adjourn the meeting, Cantwell 2nd the motion, all in favor 5-0.

Next regular meeting will be held on: Wednesday February 13th, 2019 at 7:00 pm

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