

JACKSON VALLEY FIRE PROTECTION DISTRICT

*** AGENDA ***

Board of Directors Meeting

Date: January 9th, 2019

Time: 7:00 pm

Location: Jackson Valley Firehouse

Address: 2701 Quiver Drive, Ione CA

I) Call Regular Meeting to Order:

II) Approval of Agenda: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

III) Public matters not on the agenda: Discussion items only, no action to be taken. Please note there is a three (3) minute limit per speaker per topic.

IV) Approval of the Minutes from the December 12th 2018 Regular Meeting:

V) Buena Vista Casino Project – Updates: Suggested action; Discussion and possible action:

VI) Financial Reports - Suggested action; Discussion and possible action:

- a) Budget Expenditures year to date:
- b) Capital Assets:
- c) Budget Committee Report:
- d) Payroll and Bills to be paid:
- e) 2018-2019 Audit:

OLD BUSINESS

VII) Chief's Report: Suggest Action; Discussion, and possible action:

- a) Incident report from previous month:
- b) Update on volunteer days of service at the station:
- c) Update on upcoming Training Events:
- d) Vehicle Report: Updates on vehicle inspections, condition and repairs:
- e) Firehouse PPE's, apparatus tools, supplies, and needed items:
- f) Personal and Medical supplies and equipment:
- g) Communication equipment, radios and pagers:
- h) Outside meetings Attended:
- i) Chiefs' Meeting:

VIII) Structure/Property Report; Suggested action; Discussion and possible action:

- a) Updates:

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IX) Hydrants and accesses; Suggested action; Discussion and possible action:

- a) Hydrants:

X) Personnel - Suggested action; Discussion and possible action:

- a) Personnel hiring update:
- b) Staff Evaluations:
- c) Personnel Evaluations:
- d) Staff Hiring Update:

XI) Administrative/ Departmental Matters – Suggested action; Discussion and possible action:

- a) Building Impact fees:
- b) Map submittals/approvals:
- c) Update on LAFCO:

Items to be discussed per LAFCO Request:

- Establish terms of office and communicate to county/elections (Done)
- Employee & officer reimbursement policies
- Website – are the agendas posted 72 hours prior to meetings, are meeting records (minutes) posted and available
- Are agenda items clearly describing the potential action that could be taken by the board?
- Have Board members and the chief completed Brown Act training?
- Is there a written complaint process in place?
- Is there a program (checklist or a plan in place) for orientation of board members?
- Status of official records, records management plan, records retention schedule
- Status of conflict of interest code
- Financial policies or procedures adopted for fraud, capital assets, signature authority, payment of claims?
- Description of board duties, responsibilities, roles of officers
- d) Joint Powers Meeting update:
- e) Interagency Communications to the Board:
- f) EBMUD Response Letter Discussion:
- g) Badge to Display Outside Firehouse:

NEW BUSINESS: Discussion items only:

Adjournment: to special meeting of: _____

OR next regular scheduled meeting of February 13th, 2019 at 7:00 pm.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. 12132 and the Ralph M. Brown Act (California Government Code 54954.2) Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Jackson Valley Fire Protection District at (209)763-5848, during regular business hours, at least forty-eight hours prior to the time of the meeting."