I) Call Regular Meeting to Order:

II) Approval of Agenda: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

III) Public matters not on the agenda: Discussion items only, no action to be taken. Please note there is a three (3) minute limit per speaker per topic.

IV) Approval of the Minutes from the December 12th 2018 Regular Meeting:

V) Buena Vista Casino Project – Updates: Suggested action; Discussion and possible action:

VI) Financial Reports - Suggested action; Discussion and possible action:

   a) Budget Expenditures year to date:
   b) Capital Assets:
   c) Budget Committee Report:
   d) Payroll and Bills to be paid:
   e) 2018-2019 Audit:

OLD BUSINESS

VII) Chief’s Report: Suggest Action; Discussion, and possible action:

   a) Incident report from previous month:
   b) Update on volunteer days of service at the station:
   c) Update on upcoming Training Events:
   d) Vehicle Report: Updates on vehicle inspections, condition and repairs:
   e) Firehouse PPE’s, apparatus tools, supplies, and needed items:
   f) Personal and Medical supplies and equipment:
   g) Communication equipment, radios and pagers:
   h) Outside meetings Attended:
   i) Chiefs’ Meeting:

VIII) Structure/Property Report; Suggested action; Discussion and possible action:

   a) Updates:
IX) Hydrants and accesses; Suggested action; Discussion and possible action:
   a) Hydrants:

X) Personnel - Suggested action; Discussion and possible action:
   a) Personnel hiring update:
   b) Staff Evaluations:
   c) Personnel Evaluations:
   d) Staff Hiring Update:

XI) Administrative/Departmental Matters – Suggested action; Discussion and possible action:
   a) Building Impact fees:
   b) Map submittals/approvals:
   c) Update on LAFCO:

Items to be discussed per LAFCO Request:
   · Establish terms of office and communicate to county/elections (Done)
   · Employee & officer reimbursement policies
   · Website – are the agendas posted 72 hours prior to meetings, are meeting records (minutes) posted and available
   · Are agenda items clearly describing the potential action that could be taken by the board?
   · Have Board members and the chief completed Brown Act training?
   · Is there a written complaint process in place?
   · Is there a program (checklist or a plan in place) for orientation of board members?
   · Status of official records, records management plan, records retention schedule
   · Status of conflict of interest code
   · Financial policies or procedures adopted for fraud, capital assets, signature authority, payment of claims?
   · Description of board duties, responsibilities, roles of officers
   d) Joint Powers Meeting update:
   e) Interagency Communications to the Board:
   f) EBMUD Response Letter Discussion:
   g) Badge to Display Outside Firehouse:

NEW BUSINESS: Discussion items only:

Adjournment: to special meeting of: ___________________

OR next regular scheduled meeting of February 13th, 2019 at 7:00 pm.