

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: January 13th, 2021 at 7:00 pm

Location: Jackson Valley Fire Protection District Firehouse

Address: 2701 Quiver Drive, Lone CA 95640

I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel; additional Board Members present Farmer, Cantwell, Brown and Thompson. Staff present; Chief Makemson, Assistant Chief Faist, Engineer Billingsley, Engineer Anaya also present Secretary Fogal; Guest present Dana Calhoun, Ashley Anaya and additional guest from the community. After the meeting was called to order The Pledge of Allegiance was recited.

II) Approval of Agenda:

Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and action and made part of the regular agenda at the request of a Board member(s)

Brown moved to approve the Agenda, Thompson 2nd the motion; all in favor 5 ayes.

III) Public matters not on the agenda:

Our newest staff, Engineer Victor Anaya introduced himself and shared a little of his family of six and his path to becoming an important part of the Jackson Valley Fire Protection District. We all welcomed Engineer Anaya.

IV) Approval of the Minutes from the October 13th, 2020 Special Meeting:

Brown moved to approve the Minutes, Farmer 2nd the motion; all in favor 5 ayes.

V) Approval of the Minutes from the November 11th, 2020 Regular Meeting:

Brown moved to approve the Minutes, Thompson 2nd the motion; all in favor 5 ayes.

VI) Approval of the Minutes from the December 3th, 2020 Special Meeting:

Brown moved to approve the Minutes, Farmer 2nd the motion; all in favor 5 ayes.

VII) Financial reports: Action items: Suggest Action; Discussion and Possible Action

a) Budget Expenditure year to date:

Cantwell reported on the November financial report which is 41.6% of the fiscal year. On the 8200 expenses we were over budget due to the purchase of Medical and Dental supplies for Covid Pandemic protection. We just received the CARES ACT reimbursement check that will be deposited this week and will help offset the cost for these supplies. Revenue for Measure M Fund, we have continued to stay on track during the pandemic.

Chief Makemson thanked Cantwell for all the work put into the paperwork that was required to receive the CARES ACT reimbursement.

b) Payroll and Bills to be paid:

November bills to Brown motioned to pay the bills as presented, Thompson 2nd the motion, all in favor 5 ayes.

December bills Brown motioned to pay the bills as presented, Thompson 2nd the motion, all in favor 5 ayes.

c) Audit 2019/2020:

Cantwell spoke to the Board with regards to the Medical for Engineers who chose to receive an additional retirement contribution into a 457B IRA deposit in lieu of Medical Insurance paid by Jackson Valley Fire Protection District. Cantwell also spoke about the GANN Limit discussion, it is continuing and the County as well as our Auditor is clarifying the language based on the benefit assessment.

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

OLD BUSINESS

VIII) Chiefs' Report: Suggest Action; Discussion and Possible Action:

a) **Incident Report:** 37 calls for the month of December, 25 calls were medical; 8 of them Covid related. If a Firefighter needs to be test for Covid going forward we will be charged \$100.00 for each test, the County is no longer supplying free testing. This year there were 484 calls which were 102 calls more than last year, of those calls 484 calls 80 more medical and 16 were vehicle accidents.

b) **Update on Volunteers and Coverage:**

One full time Engineer tested positive for Covid, Chief was able to cover all shifts. Chief is keeping track of all Covid coverage; Cantwell is keeping track as well. Workers Comp does not cover pay for Covid absence if under 5 employees. All employees will be paid for time off due to Covid exposure or illness by our regular payroll. Cantwell will be taking a class on FLSA to explore options available.

c) **Training Events:**

No training the month of December, no cross training due to Covid. Training will switch to Tuesdays. Santa patrol was different this year but the Engine did patrol waving but no stopping due to Covid. The annual "Can Drive" went well this year, about 350 lbs. collected.

d) **Apparatus/Firehouse Report:**

Apparatuses will be taken in for annual pump test and oil changes next month.
Chief reported the "springs" in the door at station 172 doors have been replaced.

e) **Chiefs' Meeting:**

Chiefs' meeting was held; Chief Makemson reported that some Chiefs' agree on discussions some disagree.

IX) Structure/Property Report: Suggest Action; Discussion and Possible Action:

a) **Generator:**

Chief received a bid for a diesel generator; bid was for under \$40,000.00. Chief put in for a grant through PGE, it may not be accepted but he is trying.

b) **Solar for the Firehouse:**

Herfel said the Senga Contract has been signed and they acknowledged receipt, Senga thought someone would be here around the first of the year; still waiting to hear from them.

c) **Surveillance & Security Cameras for the Firehouse:**

The contractor Pete was supposed to be here on Sunday but he called and said he would have to reschedule.

d) **Community Board / Award Plaques:**

The Chief will speak with Chief Mackey Lone Fire Department if they may have an extra community board for JVFPD.

X) Hydrants and accesses: Suggest Action; Discussion and Possible Action:

All hydrants are operating properly.

XI) Personnel: Suggest Action; Discussion and Possible Action:

a) **Staff Updates:** We met the new Engineer Victor Anaya tonight.

Engineer Cook gave his notice and has worked his last shift.

Chief Makemson would like to add a third pay rate into Policy for shared Personnel. It would pay \$360.00 per shift for shared Personnel coverage from other Fire Departments. Brown motioned to adopt this policy, Thompson 2nd the motion all in favor 5 ayes.

b) **Staffing Evaluations:** Engineer Billingsley will be next.

c) **Personnel Policy:** No update at this time.

d) **Strike Team Participation Policy:** Chief Makemson has not worked on this policy at this time; Chief did report Amador County sent out single resource EMT's down south to the Covid surge units. The Chief sent one guy from our

JACKSON VALLEY FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS

department to Pasadena as part of a strike team. Also next month or two they will be rolling out the Covid vaccines for the group that has been approved and the vaccines will be given in areas where pods will be set up.

XII) Administrative/ Departmental Matters: Suggest Action; Discussion and Possible Action:

a) Buena Vista Casino Updates: Herfel reported the money we are allowed to receive from the Casino; the County has a lawsuit against the Casino so the County is sitting on the money. Cantwell reported we did receive interest from the money being held by the County.

b) Building Impact fees: We did receive an Impact fee a month ago or so and a check from EBMUD.

c) Map submittals/approvals: Not at this time.

d) Joint Powers Meeting Update: Herfel gave an update on the current meeting; there was discussion and still disagreements. Brown spoke to the Board and outlined clarifications on the Agreement with the recommended changes to be presented by the JPA and to make the changes to the language. Herfel is asking for the Boards opinion on the committee that would present. Farmer suggests each district have a Board Member or a Chief from each district to represent.

Brown motions that Jackson Valley Fire Protection District (JVFPD) has a representative on the JPA committee, Thompson 2nd the motion; all in favor 5 ayes.

Brown motions that Chairman Herfel carries a recommendation to the AFPD that one person from each of the seven fire districts have a representative on the committee, Farmer 2nd the motion, all in favor 5 ayes.

A copy of Board member Brown's recommended changes to the Agreement will be attached to the minutes of this meeting for the files and available to view.

e) Board Member Terms: As we have a Board of Director Member resigning from our Board, Herfel called the Elections Office to obtain information on the Election process. It was noted to place an ad in the paper, this has been done. February 8th, 2021 will be the thirty days from the legal posting to fill the vacancies. There will be a review of all applications received at the February 10th, 2021 meeting.

f) Interagency Communications to the Board: Discussion only.

NEW BUSINESS: Discussion only:

It was decided to continue meeting outside until it is safe to meet indoors, with the possibility of meeting by zoom meetings as well as meeting outdoors. Herfel welcomed the guest who attended our meeting tonight.

Adjournment:

Cantwell moved to adjourn to the next Regular Meeting, Brown 2nd the motion; all in favor 5 ayes.

Next Regular Meeting will be held on: Wednesday February 10th, 2021 at 7:00 pm

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. 12132 and the Ralph M. Brown Act (California Government Code 54954.2) Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Jackson Valley Fire Protection District at (209)763-5848, during regular business hours, at least forty-eight hours prior to the time of the meeting.