

Jackson Valley Fire Protection District

2701 Quiver Drive ▪ Ione, CA 95640

JOB APPLICATION

Applicants must submit a copy of their current driving history from the DMV. A copy of this history must be within the last 30 days of issue. If selected for an interview, we will need to see the original.

A. Personal Information

| | | | | |
|--------------------------------------------|-----------------|------------|-----------------|----------------|
| Last Name: | | First Name | | Middle Initial |
| Mailing Address: | | | | |
| City: | | State: | Zip: | |
| Home Telephone: | Cell Telephone: | | Work Telephone: | |
| Email Address: | | | | |
| Resident Address if not the same as above: | | | | |

B. Record of Educational and Professional Preparation

| | |
|--------------------------|-----------------------------------------------------------------|
| Name of High School: | |
| Highest Grade Completed: | <input type="checkbox"/> Graduated <input type="checkbox"/> GED |

1.

| | |
|-----------------------------------------|----------------|
| Name of College/University/Trade School | |
| Major/Field of Study | Semester Units |
| Attended From | To |
| Degree Awarded | |

2.

| | |
|-----------------------------------------|----------------|
| Name of College/University/Trade School | |
| Major/Field of Study | Semester Units |
| Attended From | To |
| Degree Awarded | |

C. Other Skills & Qualifications

| |
|------------------------------------------------------------------------------------------------------------------------------------|
| Please list qualifications and skills you possess for the position(s) you are applying for: (examples: certificates, licenses etc) |
|------------------------------------------------------------------------------------------------------------------------------------|

D. Record of Work Experience *List Most Current Employment First*

1.

| | |
|-----------------------------------------------------------------------------------------|-----------------------|
| Employer | |
| Date From: | To: |
| Current Employer <input type="checkbox"/> Please don't contact <input type="checkbox"/> | |
| Address (include city/state) | |
| Name of Immediate Supervisor | Supervisor Job Title: |
| Telephone | Email Address |
| Your Job Title: | Hours/Week |
| Job Duties: | |
| Salary | |
| Reason for Leaving | |

2.

| | |
|-----------------------------------------------------------------------------------------|-----------------------|
| Employer | |
| Date From: | To: |
| Current Employer <input type="checkbox"/> Please don't contact <input type="checkbox"/> | |
| Address (include city/state) | |
| Name of Immediate Supervisor | Supervisor Job Title: |
| Telephone | Email Address |
| Your Job Title: | Hours/Week |
| Job Duties: | |
| Salary | |
| Reason for Leaving | |

3.

| | |
|-----------------------------------------------------------------------------------------|-----------------------|
| Employer | |
| Date From: | To: |
| Current Employer <input type="checkbox"/> Please don't contact <input type="checkbox"/> | |
| Address (include city/state) | |
| Name of Immediate Supervisor | Supervisor Job Title: |
| Telephone | Email Address |
| Your Job Title: | Hours/Week |
| Job Duties: | |
| Salary | |
| Reason for Leaving | |

E. Professional References:

Please list three references, that we may contact, who have first hand knowledge of your work. Include persons who know your character, personality and work ethic. **Do not list persons related to you.** We will be contacting at least three of your references or former employers for reference checks. Please be sure to provide direct telephone numbers for each person. If we are unable to obtain these three positive references *your application may be delayed or denied.*

1.

Name/Title

Organization/Company

Telephone

Email

2.

Name/Title

Organization/Company

Telephone

Email

3.

Name/Title

Organization/Company

Telephone

Email

F. Legal and Other Information

The following information is **REQUIRED** for your application to be considered. Your answers will not necessarily disqualify you from consideration, except for affirmative responses to certain enumerated sex and/or drug convictions and/or convictions for committing serious and/or violent felonies.

EXPLAIN ALL "YES" ANSWERS ON A SEPARATE SHEET AND ATTACH*

1. Have you ever been dismissed or asked to resign or from any position?

Yes * No

2. Can you, upon offer of employment, submit verification of your legal right to work in the United States?

Yes No

3. Are any relatives currently employed by the JVFDPD?

Yes No

3b. If yes, list name and position.

4. Have you ever been convicted of a felony or misdemeanor, or do you currently have a felony or misdemeanor charge pending? Convictions include a plea of guilty, nolo contendere (no contest) and/or a finding of guilty by a judge or a jury.

Yes * No

4b. If “YES” list all convictions including, but not limited to convictions for “driving under the influence,” and convictions for sex and/or drug offenses. Include any serious or violent felony conviction in any state or jurisdiction as enumerated in California Penal Code sections 667.6 © and 1192.7 (c). **If you answered “YES”, please explain on attached sheet.**

5. Jackson Valley Fire Protection District does not discriminate on the basis of race, color, national origin, age, religion, political affiliation, gender, mental or physical disability, sex orientation, or any other basis protected by federal, state or local law, ordinance or regulation, in its educational program(s) or employment. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application been made.

Will you need any reasonable accommodation to participate in the hiring process?

Yes * No

5b. If you answered “YES”, please explain on attached sheet.

6. My submission of this application authorizes the Jackson Valley Fire Protection District to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release the Jackson Valley Fire Protection District and reference source (except in relation to prior contractual agreements, public policy, legal/labor code, former employers and their agents or employees, as provided by law) from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: the local law enforcement agencies, information from the Central Criminal Records Exchange or either data on all criminal convictions or certification that no data on criminal convictions are maintained.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or falsely answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the Jackson Valley Fire Protection District.

Signature: _____ **Date:** _____

Unsigned or incomplete applications will not be considered for any positions.

The Governing Board prohibits unlawful discrimination against and/or harassment of employees and job applicants on the basis of actual or perceived race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender or sexual orientation, at any district site and/or activity. The Board also prohibits retaliation against any district employee or job applicant who complains, testifies or in any way participates in the district's complaint procedures instituted pursuant to this policy.