

# JACKSON VALLEY FIRE PROTECTION DISTRICT

## MEETING OF THE BOARD OF DIRECTORS

\*\*\* MINUTES \*\*\*

Meeting of December 13th, 2017 at 7:00 pm  
2701 Quiver Drive, Lone CA

### I) Call Regular meeting to Order:

The meeting was called to order at 7:00 p.m. by Chairman Herfel. Board members present: Herfel, Cantwell Brown & Farmer. Thompson was absent. Staff in attendance was Chief Makemson, Assistant Chief Faist and Secretary Fogal.

### II) Approval of Agenda:

Cantwell motions to approve the Agenda, Farmer 2<sup>nd</sup> the motion, all in favor three ayes. Brown arrived after the vote.

### III) Public matters not on the agenda:

No matters to discuss.

### IV) Approval of the Minutes from November 8th, 2017 Regular Meeting:

Brown motioned to approve the minutes as presented, Farmer 2<sup>nd</sup> all in favor four ayes.

### V) Financial reports: Action items:

#### a) Budget Expenditure year to date:

Cantwell reports Property Tax money due next month, 8200 expenditures exceed slightly over. Measure M money is slightly ahead and salaries are on target.

#### b) Budget Committee Report:

No update at this time, next meeting will be after the first of the New Year.

#### c) Payroll and bills to be paid:

Brown made a motion to pay the bills as presented, Farmer 2<sup>nd</sup> the motion all in favor 4-0.

#### d) Payroll Pay Date Change:

To be removed from the Agenda until a later date.

#### e) 2016-2017 Audit:

Cantwell notified Diane Watts that the Board elected to cancel the third year of the Audit agreement. Diane Watts agreed and ask Cantwell to send a correspondence to finalize. Cantwell contacted Cathy Castillo's office and gave a \$1,500.00 retainer to take over as the Auditor going forward; still waiting for a date to begin the Audit. Cantwell will ask the new Auditor to review the Measure M Income from last year; Cantwell will notify the Board of the cost to review.

## OLD BUSINESS

### VI) Chief's Report:

#### a) Incident Report:

Chief reports 44 calls for the month of November, (407 calls ytd.). Three Hazmat calls, seven public assist, a couple of structure fires in town and 25 medical calls.  
10 shifts reported as not double coverage, though there were some 16 hours shifts without double coverage at night.

#### b) Update on Volunteer Days of Service at the Station:

No update given

#### c) Training / Events:

Firefighter Survival Training class and Jaws are county wide coming up.

#### d) Vehicle Report:

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Squad Truck to be taken in to EVO, it is having a problem with the lights which should be under warranty. Engine 6134 has a leaky pump, will take it out of service for repair once we get more rain.

**e) Firehouse Items:**

No items needed at this time.

**f) Personal and Medical Supplies and Equipment:**

No items needed at this time.

**g) Communication equipment, radios and pagers:**

Still need to take the pagers in to have them programed, Chief has been working extra hours.

**h) Outside meetings attended:**

Chief's meeting discussed the Matrix of having a Chief Officer at Rescue Calls, Medical Calls and Fires; if one is not available they will call another Chief Officer to be sure to have one at calls.

**VII) Structure/Property Report:**

Late in the year to paint to outside of the Firehouse, it will be painted in the warmer weather.

**VIII) Hydrants and accesses:**

JVID left a message regarding the Hydrant at the BV Store. The Irrigation district will be adding a Potable water Hydrant in approximately six months, or the option now with raw water. The Board agreed that the Potable water would be better for the engines to avoid plugging the pumps with debris.

There was a discussion for a new vet building opening that does not have water at the property at this time. Options that were discussed were the new line going in from JVID to add a Hydrant, or sprinklers off a Tank and a Pump. The board asks that this be added to the Agenda; the Chief will find out more and will be discussed at the next meeting.

**IX) Personnel:**

Staff or Engineers Evaluations:

Engineer Chris, and Engineer BJ evaluations due, Chief will complete both next week. The High school student has been coming into the station on even days; he is working well and journaling when at the station.

**X) Administrative/ Departmental Matters:**

**a) Buena Vista Casino - Updates from County/Tribe meeting:** Scheduled for next week.

**b) Building Impact fees:** None at this time.

**c) Map submittals/approvals:** None

**d) Update on LAFCO meeting:** Canceled

**e) Joint Powers Meeting Update:** Not for another month

**f) Interagency Communications to the Board:** EBMUD letter received and discussed.

**g) EBMUD Discussion:** The Chief is working on a response to the letter received from EBMUD.

**h) Badge for the outside of the station:** Assistant Chief Faist reports BJ has spoken to a person in the area that makes metal signs and is working on quotes and ideas to place outside side with "STATION 171" Will get prices for Powder Coating and will let us know after the first of the year.

NEW BUSINESS: Discussion items only

Cantwell is obtaining information on Computer options to access our files from other locations.

Adjournment: Brown motioned to adjourn, Cantwell 2<sup>nd</sup> all in favor 4-0 at 8:20 pm.

Next regular meeting will be held on: Wednesday January 10<sup>th</sup>, 2018

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