

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: August 14th, 2019 at 7:00 pm

Location: Jackson Valley Fire Department

Address: 2701 Quiver Drive, Lone CA

I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board Members present; Farmer, Cantwell, and Brown; Thompson was absent. Staff present; Chief Makemson, Assistant Chief Faist and Engineer Cook. Also present Nick Webb of Cal Fire and Secretary Fogal.

II) Approval of Agenda:

Brown moved to approve the Agenda as presented, Farmer 2nd the motion all in favor 4 ayes; Thompson was absent.

III) Public matters not on the agenda:

Not at this time.

IV) Approval of the Minutes from the July 10th, 2019 Regular Meeting:

Brown moved to approve the minutes as presented, Farmer 2nd the motion all in favor 4 ayes; Thompson was absent.

V) Buena Vista Casino - Suggest Action; Discussion and Possible Action:

Cantwell reported that Chief Makemson is working on a letter to send to the County Board of Supervisors. This letter was a suggestion from a meeting with the Gaming Commissioner. This letter is in regards to the original ISA specifications of staffing and equipment due to the opening of the Harrah's Buena Vista Casino. Based on the call volumes since the opening, the letter is a request to relax the original ISA specifications for a second ALS Engine and get out of arbitration. The Commissioner expressed that this would allow for Jackson Valley Fire Department (JVFD) to again negotiate directly with the Tribe to provide additional support for JVFD.

Cantwell motioned that the letter be sent to the Board of Supervisors stating that there is no need for a 2nd ALS Engine in our district; Brown asked to amend the motion to include that Chairman Herfel on behalf of the Board and Chief Makemson both sign the letter. All in favor 4 ayes; Thompson was absent.

VI) Financial reports: Action items:

a) Budget Expenditure year to date:

Cantwell reports last fiscal year numbers; Measure M exceeds revenues by \$27,000.00; on the general fund, expenditures \$23,000.00 below budget, we did not spend big capital improvements last year as budgeted; we have begun making purchases this year and should catch up. Revenues have exceeded expenditures do to the contribution of the Tribe's check. Cantwell suggested that a replacement engine be considered sooner over later as the monthly expenses for repairs for some months are in the thousands.

b) Payroll and bills to be paid:

Brown moved to pay the bills as presented, Farmer 2nd the motion all in favor 4 ayes; Thompson was absent.

c) Audit 2018/2019:

Not at this time.

d) Auditor Selection:

Cantwell made a motion to sign with Cathy Castillo, CPA to be our Auditor for 2018/2019 fiscal year; Brown 2nd the motion all in favor 4 ayes; Thompson was absent.

OLD BUSINESS

VII) Chief's Report:

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

a) Incident Report:

Chief reports 51 calls for the month of July, 37 medicals, 1 structure fire, 4 vegetation fires, 6 vehicle accidents, 2 Public Assist and 1 Hazmat.

b) Update on Volunteer Days of Service at the Station:

There has been a great response, two new volunteers this month, one of them left to work for Cal Fire; he may be back during layoffs. The Chief has been contacted by others for information. We will need to purchase turnout gear, gloves and boots for new volunteers. With thanks to the Tribe for their support for our volunteers.

c) Training / Events:

No training events scheduled at this time.

d) Vehicle Report:

Engine 34 back in the shop, hopefully have it back by the end of the week. Engine 33 has a huge oil leak; this is the engine that needs to be replaced first.

e) Firehouse PPE's, apparatus tools, Firehouse supplies and all needed items;

Chief is requesting \$8,000.00 for structure gear, PPE hats and gloves; this is in the budget to purchase, the Board is informed of the future purchases.

f) Personal and Medical Supplies and Equipment:

Bags were ordered for trauma kits.

g) Communication equipment, radios and pagers:

Need to order batteries, under \$500.00

h) Chiefs' Meeting:

Canceled due to no forum, Chief reported a Mutual Aid Agreement has been signed with Cal Fire BV Station.

XIII) Structure/Property Report:

We are looking for bids to paint the outside of the Firehouse; Engineer Cook will make calls and obtain bids.

IX) Hydrants and accesses:

The BV hydrant is not active, Chief will ask JVID. Cantwell mentioned the one by his home was leaking, Engineer Cook will check on it to confirm it was not shut off. The Oaks called and asked that we check on the Hydrants.

X) Personnel:

a) Staff Evaluations: Up to date.

b) Staff and Personnel Hiring: N/A

c) Volunteers outside the District:

There is good interest, several people have called and Chief is working with them.

XI) Administrative/ Departmental Matters:

a) Building Impact fees: None in the last 60 days.

b) Map submittals/approvals: Not at this time.

c) Joint Powers Meeting Update: Not at this time.

e) Interagency Communications to the Board:

NEW BUSINESS: Discussion only: Engineer Cook asked the Board if he could stop his Medical Insurance provided by Jackson Valley Fire Protection, and asked if the money spent on his insurance be put into his retirement account. Brown said this would need a Personnel Policy change and legal documentation. Cantwell will check on this request.

Adjournment:

Cantwell motioned to adjourn to the next Regular Meeting, Farmer 2nd the motion, all in favor 4 ayes.

Next Regular Meeting will be held on: Wednesday September 11th, 2019 at 7:00 pm

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. 12132 and the Ralph M. Brown Act (California Government Code 54954.2) Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Jackson Valley Fire Protection District at (209)763-5848, during regular business hours, at least forty-eight hours prior to the time of the meeting."