

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: August 12th, 2020 at 7:00 pm

Location: Jackson Valley Fire Department

Address: 2701 Quiver Drive, Lone CA

I) Call the Regular Meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board Members present, Thompson, Farmer, Cantwell and Brown. Staff present; Chief Makemson Assistant Chief Faist, Engineer Byrd, Volunteer Rios and Secretary Fogal.

II) Approval of Agenda:

Cantwell moved to approve the Agenda as presented, Thompson 2nd the motion all in favor 5 ayes.

III) Public matters not on the agenda:

No matters to discuss.

IV) Approval of the Minutes from the May 13th, 2020 Regular Meeting:

Brown moved to approve, Cantwell 2nd the motion all in favor 4 ayes; Thompson abstains.

V) Approval of the Minutes from the June 25th, 2020 Special Meeting:

Cantwell moved to approve, Farmer 2nd the motion all in favor 5 ayes.

VI) Approval of the Minutes from the July 8th, 2020 Regular Meeting:

Thompson moved to approve the Minutes, Farmer 2nd the motion all in favor 4 ayes; Brown abstains.

VII) Financial reports: Action items: Suggest Action; Discussion and Possible Action

a) Budget Expenditure year to date:

Cantwell reports there is approximately \$8,000.00 in reserves at the end of the fiscal year; with revenues right on target and expenses were over about \$4,000.00. Measure M Fund has about \$68,000.00 for reserve; this will help for the difference we may see this year as Funds are expected to fall this year as sales tax may be down. Salary and wages have a large jump this fiscal year; this was due to volunteer training and support. Insurance has gone up this year, as well as maintenance on Engines.

b) Approval of the Budget:

Brown motions to adopt the Budget as presented, Farmer 2nd the motion all in favor 5 ayes.

c) Payroll and Bills to be paid:

Brown motions to approve for the bills to be paid as presented, Thompson 2nd the motion all in favor 5 ayes.

d) Audit 2019/2020:

Cantwell asked for the Board approval to have Cathy Castillo, CPA perform our fiscal Year 2019/2020 Audit at a cost of \$5,250.00 to \$5,500.00, Brown 2nd the motion all in favor 5 ayes.

OLD BUSINESS

VIII) Chief's Report: Suggest Action; Discussion and Possible Action:

a) Incident Report:

Chief Makemson reports there were 49 calls for the month, 34 were medical, 4 vehicle accidents and a vegetation fire.

b) Update on Volunteers and Coverage:

New volunteer started yesterday, he will be working Monday and Tuesday. We had 15 open shifts last month.

c) Training Events:

There will be a training class October 10th, Driver Operator One class in Jackson.

d) Apparatus/Firehouse Report:

All equipment is working at this time.

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e) Chiefs' Meeting:

More discussion at the meeting regarding about 118 coverage.

IX) Structure/Property Report: Suggest Action; Discussion and Possible Action:

a) Generator:

The Chief is waiting on two Bids that are due.

b) Solar for the Firehouse:

Senga Solar is requesting a meeting to go over the plan then prepare the cost for the Firehouse.

c) Surveillance & Security Cameras for the Firehouse:

Assistant Chief Faist will check on the cost of installing new cameras.

X) Hydrants and accesses: Suggest Action; Discussion and Possible Action:

The Chief said he needed to contact the Water Agency as they tagged a Hydrant on the Parkway.

XI) Personnel: Suggest Action; Discussion and Possible Action:

a) Staff Evaluations: Engineer Cook is due for evaluation.

b) Personnel Policy: No update at this time.

XII) Administrative/ Departmental Matters: Suggest Action; Discussion and Possible Action:

a) Buena Vista Casino Updates: Not at this time.

b) Building Impact fees: Not at this time.

c) Map submittals/approvals: Not at this time.

d) Joint Powers Meeting Update: No meeting due to Covid-19.

e) Interagency Communications to the Board: Auditor letter discussed above.

f) Special Districts RPA Grant for FEMA Reimbursement: Cantwell is working on the paperwork.

NEW BUSINESS: Discussion only:

The Chief said Amador County will be going on the watch list and we may need to hold our next meeting outdoors.

Adjournment:

Brown motioned to adjourn to the next Regular Meeting, Farmer 2nd all in favor 5 ayes.

Next Regular Meeting will be held on: Wednesday September 9th, 2020 at 7:00 pm

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