

# JACKSON VALLEY FIRE PROTECTION DISTRICT

## MEETING OF THE BOARD OF DIRECTORS

\*\*\* MINUTES \*\*\*

Meeting of April 11th, 2018 at 7:00 pm  
2701 Quiver Drive, Lone CA

### I) Call Regular meeting to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board members present: Cantwell, Thompson, Brown and Farmer: Staff in attendance, Chief Makemson, Assistant Chief Faist, Engineer Cook, Engineer Burdick, Engineer Stief, Firefighter Volunteers Sacket, Ramos, Farmer and Sankovich. Also in attendance, JVFPD Consultant Mr. Tremelling, Greg Gillott of Amador County, Cal Fire Chiefs' Lindgren, Withrow, Blankenheim and Doug Grandbois of Cal Fire; Other guest in attendance, Mike Farmer and Jill Curran.

### II) Approval of Agenda:

Chairman Herfel requested that the Agenda be Amended to move the Casino Project Discussion up after approval of the Minutes, Brown moved to approve the Agenda with Amendment, Thompson 2<sup>nd</sup> the motion all in favor five ayes.

### III) Public matters not on the agenda:

No matters to discuss.

### IV) Approval of the Minutes from the Special Meeting of March 26th, 2018:

Brown moved to approve the minutes, Farmer 2<sup>nd</sup> the motion all in favor five ayes.

### V) Approval of the Minutes from the Special Meeting of April 2<sup>nd</sup> 2018:

Farmer moved to approve the Minutes, Cantwell 2<sup>nd</sup> the motion all in favor five ayes.

### VI) Approval of the March 14<sup>th</sup>, 2018 Regular Meeting:

The minutes will be available for approval at the May 9<sup>th</sup>, Board meeting, Brown motioned to move the Approval of the March 14<sup>th</sup> Minutes to the May meeting, Thompson 2<sup>nd</sup> the motion all in favor 5-0.

### VII) Buena Vista Casino - Updates from County/Tribe meeting:

Mr. Tremelling asked that Mr. Gillott from the County present the "Memorandum of Understanding Regarding Fire Protection Services in Connection with the Buena Vista Casino" (MOU). Mr. Gillott explained the terms of this MOU are for ten years. After much discussion, Cantwell made a motion to accept the MOU presented by the County, with a vote from the Board of Directors all in favor of 4-0, Brown is a nay.

Mr. Tremelling presented a "Cooperative Fire Service Agreement Draft between Jackson Valley Fire Protection District and CAL FIRE". CAL FIRE Chief Lindgren stated that his department would not sign this as it is titled an Agreement. A Policy and Procedure Manual document would be considered for discussion with changes, this will be worked on by Chief Makemson and CAL FIRE for the Board to review.

### VIII) Financial reports: Action items:

#### a) Budget Expenditure year to date:

Cantwell reports the General Fund (8200) shows behind a bit, waiting on April 10<sup>th</sup> taxes collection. Expenses are 5% lower than income, overall everything is going well. Measure M Fund revenues behind; adjustment will rise to the target amount.

#### b) Budget Committee Report:

No scheduled meeting at this time.

#### c) Payroll and bills to be paid:

The Board asked that Cantwell look into a new Credit Card vendor. Chief Makemson asked for approval on \$300.00 for Instructor Fees for CPR training, Brown moved to pay the fee, Farmer 2<sup>nd</sup> all in favor 4-0, Cantwell was away from his chair. Brown motioned to pay the bills as presented, Thomson 2<sup>nd</sup> the motion all in favor 5-0.

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**d) 2016-2017 Audit:**

Cantwell reports the 2016-2017 Audit will be presented at the May Board Meeting.

**OLD BUSINESS**

**IX) Chief's Report:**

**a) Incident Report:**

Total 40 calls, 22 medical, a smoke check call turned into a dumpster fire, 2 dumpster fires total, 3 public assist and 10 vehicle accidents. 105 calls this year to date, 16 days reported that were not two people staffed.

**b) Update on Volunteer Days of Service at the Station:**

No discussion.

**c) Training / Events:**

No training scheduled at this time.

**d) Vehicle Report:**

Cal Fire came to inspect Engines at Station 171; One Engine Model 6134 was in for repair. Water Tender and Type One will need new tires, about \$4,000 for each, working on a bid. Water Tender needs a battery charger and has transmission leak. Squad will need brakes soon, minor repairs on other vehicles. Inspection for 6134 will be scheduled when it returns. Board has authorized tires to be purchased for needed vehicles each no more than \$5,000.00.

**e) Firehouse Items:**

No items needed at this this time. CAL FIRE to inspect.

Facility Inspection at Station 171 from CAL FIRE to be scheduled for Monday April 16<sup>th</sup>, at 2:00 pm.

**f) Personal and Medical Supplies and Equipment:**

No items needed at this time. CAL FIRE to inspect.

**g) Communication equipment, radios and pagers:**

No items need at this time. CAL FIRE to inspect.

**h) Outside meetings attended:**

Not at this time.

**X) Structure/Property Report:**

To be reviewed as inspections continue. CAL FIRE to inspect.

**XI) Hydrants and accesses:**

No new items to report, Chief will speak with the Chicken Ranch and will update.

**XII) Personnel:**

- a) Engineer Staffing Update: Engineer Burdick will be leaving for a job at the Turlock Fire Department on June 1st.
- b) Staff Evaluations: Current till July.
- c) Personnel Evaluations: Current.

**XIII) Administrative/ Departmental Matters:**

- a) Buena Vista Casino - Updates from County/Tribe meeting: See Above
- b) Building Impact fees: Some Construction coming up.
- c) Dennis Tremelling: 35 Hours to report for Consultant Service.
- d) Map submittals/approvals: None at this time.
- e) Update on LAFCO meeting: Chief Makemson to meet with LAFCO on the 19<sup>th</sup> of April.
- f) Joint Powers Meeting Update: No meeting at this time.
- g) Interagency Communications to the Board: No Discussion.
- h) EBMUD Discussion: Chief working on calls to provide to EBMUD.

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i) **Badge for the outside of the station:** To be reviewed with CAL FIRE.

NEW BUSINESS: Discussion only:

Adjournment:

Brown moved to adjourn the meeting, Farmer 2<sup>nd</sup> the motion, all in favor 5-0. Meeting adjourned at 9:30 pm.  
Next regular meeting will be held on: Wednesday May 9<sup>th</sup>, 2018 at 7:00 pm.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. 12132 and the Ralph M. Brown Act (California Government Code 54954.2) Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Jackson Valley Fire Protection District at (209)763-5848, during regular business hours, at least forty-eight hours prior to the time of the meeting."*