

JACKSON VALLEY FIRE PROTECTION DISTRICT

MEETING OF THE BOARD OF DIRECTORS

*** MINUTES ***

Date: April 10th, 2019 at 7:00 pm

Location: Camanche Firehouse

Address: 2701 Quiver Drive, Lone CA

I) Call Regular Meeting and Closed Session to Order:

The meeting was called to order at 7:00 p.m. by Board Chairman Herfel, additional Board Members present; Farmer, Cantwell, Thompson and Brown. Staff present; Chief Makemson, Assistant Chief Faist, Engineer Cook and Volunteer Camden Ramos. Also present Consultant Dennis Tremelling and Secretary Fogal.

II) Approval of Agenda:

Cantwell made a motion to move (V)a to a Closed Session, Farmer 2nd the motion all in favor 5 ayes.

III) Public matters not on the agenda:

No matters to discuss at this time.

III) Approval of the Minutes from the March 13th, 2019 Special Meeting:

Thompson motioned to approve the minutes as presented, Cantwell 2nd the motion all in favor 5 ayes.

IV a) Buena Vista Casino - Closed Session / No Action Taken

IV b) Buena Vista Casino - Suggest Action; Discussion and Possible Action:

Herfel reported that at the General Meeting held at the County, our Lawyer spoke on behalf of Jackson Valley Fire Protection District (JVFPD), as well as Dennis Tremelling. It was told that Cal Fire will provide the ISA required staff and Engines. A discussion regarding the calls in the district was that Jackson Valley Fire Protection and Cal Fire's station would both be toned to respond all calls.

There is a structure being put up across from the Casino that has been told it is for a temporary building for storage for the Casino's restaurant equipment.

A soft opening of the Casino is planned for April 29th 2019; the Grand Opening is planned for May 7th 2019.

V) Financial reports: Action items:

a) Budget Expenditure year to date:

Cantwell reports we are at 66% of the fiscal year we are slightly ahead on Measure M, Revenues slightly ahead. Expenditures at 62%, March O.T. payroll up due to vacations, April 10th Property Taxes not reported until around May. As of this date if we add in Insurance Expenses already paid we are running 3% over budget. The Budget Committee may need to meet to review budget, all in all looking good.

b) Budget Committee Report:

Herfel ask the Budget committee meet.

c) Payroll and bills to be paid

Thompson moves to pay the bills as presented, Farmer 2nd the motion, all in favor 5 ayes.

OLD BUSINESS

VI) Chief's Report:

a) Incident Report:

Chief reports 35 calls for the month of March, 24 medical calls, public assist, four vehicle accidents and structure fire.

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b) Update on Volunteer Days of Service at the Station:

Chief reports 22 days not double covered Volunteers are thin right now.

c) Training / Events:

On May 15th 2019 at 7:00 pm, there will be an annual training at MP Associates with Jackson Valley and Mule Creek.

d) Vehicle Report:

Engine 34, was repaired at a cost of \$1,200.00, the Engine had no power. Engine 6133 is in for repair half of the electronics is shut down. Engine 6134 will need to go in for an estimate; frame broke loose and may cost tens of thousands of dollars. The roads are horrible in the district, beats up the trucks.

e) Firehouse PPE's, apparatus tools, Firehouse supplies and all needed items;

Chief will be applying for a Grant for Wildland Turnouts, saving 50%.

f) Personal and Medical Supplies and Equipment:

Ordered two (2) AED's from the factory at a better cost will take 60 days to receive.

g) Communication equipment, radios and pagers:

Will need hand held batteries, low cost.

h) Outside meetings attended:

Chief's meeting Cancelled last week. ISO update due, Chief is working on it will asked Cal Fire for check list.

VII) Structure/Property Report:

Not at this time, structure still needs cracks repaired.

VIII) Hydrants and accesses:

Chief will talk to the BV Store owner about hydrant at the BV.

IX) Personnel:

a) Staff Evaluations: Not due at this time.

b) Staff and Personnel Hiring: Three applications have been turned in, testing will begin at the end of the month.

X) Administrative/ Departmental Matters:

a) Building Impact fees: Cantwell reports fiscal year approximately \$6,000.00.

b) Map submittals/approvals: Chief reports Camanche Lake are adding a lane at the gate entrance; also ATT is adding a tower out by Lake Amador.

c) Update on LAFCO: Holding training at County Administration Center Room C, May 15th, 2019 at 5:00 pm. First hour will be for all staff for Sexual Harassment Training. The second hour of training is for Managers and Board Members for Ethics and Sexual Harassment. LAFCO will distribute the information to all Special Districts and County.

d) Joint Powers Meeting Update: Herfel reports County Counsel has discussed the possibility to quit representing us, suggested to find a new Lawyer, need to add to Agenda.

e) Interagency Communications to the Board: Not at this time.

f) Badge for the outside of the station: Still on going.

g) New Phone System for the Station: Cantwell asked the Board to add a new Phone System for a Firehouse at a cost of \$1,500.00 which drops the phone bill \$168.00 per month with a professional system. Brown motions to purchase the system, Farmer 2nd all in favor 5 ayes.

NEW BUSINESS: Discussion only:

Engineer Cook asked the Board to open for discussion to allow Volunteers to come in out of the district. Brown asked we add to the Agenda for next month.

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Adjournment:

Brown motioned to adjourn the next Regular meeting, Cantwell 2nd the motion, all in favor five ayes.

Next regular meeting will be held on: Wednesday May 8th, 2019 at 7:00 pm

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